



## TO THE CHAIRMAN AND MEMBERS OF THE **OVERVIEW AND SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Overview and Scrutiny Committee to be held on Monday, 21 March 2022 at 7.00 pm in the Council Chamber - Civic Offices.

The agenda for the meeting is set out below.

JULIE FISHER  
Chief Executive

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website ([www.woking.gov.uk](http://www.woking.gov.uk)). The images and sound recording will also be used for training purposes within the Council. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed.

## **AGENDA**

### **PART I - PRESS AND PUBLIC PRESENT**

#### **Part I - Press and Public Present**

- 1 Apologies for Absence  
To receive any apologies for absence.
- 2 Minutes (Pages 5 - 10)  
To approve the minutes of the meeting of the Committee held on 21 February 2022 as published.
- 3 Matters Arising from the Previous Minutes (Pages 11 - 14)  
To review and outstanding items from the previous minutes.
- 4 Urgent Business  
To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.
- 5 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.

In accordance with the Officer Employment Procedure Rules, the Director of Neighbourhood Services, Geoff McManus, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council appointed director.

### **Matters for Determination**

6 Work Programme (Pages 15 - 38)

Reporting person: Councillor J Sanderson

7 Tackling Climate Change Locally OSC22-018 (Pages 39 - 70)

To receive an update on what is being done to address Climate Change locally.

Additional information will be presented at the meeting.

Reporting Person: Lara Beattie.

8 Quarterly Noise Complaints Report OSC22-019 (Pages 71 - 80)

To receive the quarterly noise complaints report.

Reporting Person: Emma Bourne.

9 Safer Woking Partnership - Community Safety Plan OSC22-020 (Pages 81 - 104)

The Police and Justice Act 2006 gave local authorities responsibility for considering crime and disorder matters. In 2010 the Committee agreed that the Safer Woking Partnership Plan would be brought forward annually for scrutiny.

Reporting Person: Camilla Edmiston & Inspector Kit Moc.

10 Family Centres - Service Delivery Plan OSC22-021 - To Follow.

To receive a report outlining the Family Centres service delivery plan.

Additional information will be presented at the meeting.

Reporting Person: Adam Thomas & Nicola Norman.

11 Performance and Financial Monitoring Information Review OSC22-023 (Pages 105 - 108)

To receive a report detailing the work that will be involved in the Performance and Financial Monitoring Information (Green Book) review.

Reporting Person: Adam Walther.

12 Annual Report of the Overview and Scrutiny Committee OSC22-027 - To Follow

To receive the annual report of the Overview and Scrutiny Committee.

Reporting Person: Councillor J Sanderson.

### **Performance Management**

13 Performance and Financial Monitoring Information - To Follow.

To consider the current publication of the Performance & Financial Monitoring Information (Green Book). Members are asked to bring their copy of the Green Book to the meeting.

Reporting person: Councillor J Sanderson

### **Task Group Updates**

14 Finance Task Group Update OSC22-024 - To Follow.

To receive an update from the Finance Task Group following its meeting on 16 March 2022.

Reporting person: Chairman of the Finance Task Group.

15 Housing Task Group Update OSC22-025 - To Follow.

To receive an update from the Housing Task Group following its meeting on 15 March 2022.

Reporting person: Chairman of the Housing Task Group.

16 HIF Housing Outputs Task Group Interim Report OSC22-026 - Oral Update.

To receive an interim report from the HIF Housing Outputs Task Group Group following the meetings that have taken place in the current municipal year.

Reporting person: Chairman of the HIF Housing Outputs Task Group.

AGENDA ENDS

Date Republished - 9 March 2022

For further information regarding this agenda and arrangements for the meeting, please contact Aadam Ahmed, Scrutiny & Democratic Services Officer, Ext 3056, Email [Aadam.Ahmed@woking.gov.uk](mailto:Aadam.Ahmed@woking.gov.uk)



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MINUTES  
OF A MEETING OF THE  
**OVERVIEW AND SCRUTINY COMMITTEE**

held on 21

Present:

Cllr J R Sanderson (Chairman)

Cllr S Hussain (Vice-Chair)

Cllr J Brown

Cllr S Dorsett

Cllr A Kirby

Cllr R N Leach

Cllr R Mohammed

Cllr E Nicholson

Cllr M I Raja

Also Present: Councillor K. Davis

Absent:

**1. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**2. MINUTES**

RESOLVED

That the minutes of the meeting of the Committee held on Monday, 24 January 2022 be approved and signed as a true and correct record.

**3. MATTERS ARISING FROM THE PREVIOUS MINUTES OSC22-009**

The Chairman went through the list of matters arising and noted the actions which had been closed since the last meeting, as well as the two actions still outstanding since the September meeting.

**4. URGENT BUSINESS**

There was no urgent business to discuss.

**5. DECLARATIONS OF INTEREST**

In accordance with the Officer Employment Procedure Rules, the Director of Legal and Democratic Services, Joanne McIntosh, declared a disclosable personal interest (non-pecuniary) in any items concerning the Thamesway Group of Companies of which she was a Council-appointed director. The interests were such that Mrs McIntosh could advise the Council on those items.

In accordance with the Officer Employment Procedure Rules, the Director of Planning, Giorgio Framalico, declared a disclosable personal interest (non-pecuniary) in any items concerning the Thamesway Group of Companies of which he was a Council-appointed director. The interests were such that Mr Framalico could advise the Council on those items.

In accordance with the Members' Code of Conduct, Councillor Hussain declared a non-pecuniary interest in item 9 – Woking Borough Council's Support of Local Businesses During Covid-19 - owing to him being a small business owner. The interest was such that speaking and voting were permissible.

## **6. WORK PROGRAMME OSC22-010**

The Chairman introduced this item and went through the work programme for the forthcoming meetings. The Chairman noted that the work programme now provides an overview of the work the Committee will be carrying out in the next municipal year.

RESOLVED

That the Work Programme be noted.

## **7. ENTERPRISE M3 OSC22-012**

Stephen Martin from Enterprise M3 presented to the Committee a comprehensive overview of the work Enterprise M3 was carrying out in and around Woking. The presentation highlighted the investments that the organisation had made in the area, such as the Woking Town Centre Transport Infrastructure Package and the Woking Sustainable Transport Package. The presentation also highlighted some of the measures taken to support businesses including the provision of guidance, support and funding during the pandemic, the investment in loans and equity for high growth SMEs and the new net zero business support service. The presentation went on to explain the high potential sectors that EM3 were focussing on which were space, animal health and gaming. The presentation closed with a view looking forward being provided, particularly around future funding and the Levelling Up White Paper review.

Members were invited to ask questions and discussions took place on business recovery, loans, the levelling-up white paper, net-zero and measures to support the transition to low-carbon, supporting less-affluent areas and the governance structure, where the structure was discussed in the context of SME's. On the discussions around supporting less-affluent areas Councillor Davis highlighted that the Sheerwater access road, which was a LEP funded initiative in conjunction with the Council, had unlocked congestion issues and enabled new businesses to enter the area.

Following a question from the Chairman on EM3 and their involvement with schools Stephen said that this information would be provided outside of the meeting.

RESOLVED

That the Enterprise M3 presentation be noted.

**8. LESSONS LEARNT THROUGHOUT THE COVID RESPONSE OSC22-004**

The Committee were presented this report by Emma Bourne and Andy Calfe on behalf of Geoff Mcmanus. Information was provided to Members about the various initiatives and actions that were carried out as a result of the pandemic including the establishment of the Borough Emergency Control Centre and the dedicated support to residents who were deemed as vulnerable.

Members were invited to ask questions and the discussions focussed on the Council's ability to meet the challenges of any future emergencies, with points centred on engagement with residents, established relationships with partners and stocks of personal protective equipment (PPE). Officers advised Members that the Council has strategies in place to ensure that the needs of the Borough can be met during an emergency of this scale and that the Council could respond swiftly to any sudden changes.

Thanks was extended by Members to the work of Woking Borough Council staff and the volunteers during this unprecedented time period.

**9. WOKING BOROUGH COUNCIL'S SUPPORT OF LOCAL BUSINESSES DURING COVID-19 OSC22-005**

Chris Norrington presented this report which drew highlighted some of the measures Woking Borough Council took in order to support local business during the Covid-19 pandemic. Attention was drawn to the quick distribution of grants and how this in turn had impacted the number of businesses which closed in Woking, with the total being relatively low and a significant number of new businesses opening up, with around half being food-related.

Chris commented that around 1300 business engagement actions had taken place and work had been done to help support businesses in understanding how to manage cashflows. It was also highlighted that work was being carried out to help support the hospitality sector, which had particularly struggled during this period, through actions such as the creation of the Woking Hospitality Alliance.

Councillor Davis, the Portfolio Holder, shared some of the additional actions that were carried out, such as the webinars which were hosted with business experts and outlined how efforts were made to ensure that businesses in Woking were given a good chance of surviving and mitigating the impact of the pandemic.

Members were invited to ask questions and a number of points were discussed. One question that was asked was what action was being taken to address grant fraud and it was noted that due diligence action was taken to avoid this. There was a discretionary grant available which was to help address the challenges some businesses faced in relation to recovering from the impact of covid. 'MyTown Woking' was discussed and it was noted that there were close to 50 businesses on the platform however challenges around changing the buying behaviour of the public were highlighted, it was noted that the Council's involvement in MyTown Woking ended in January. The Digital Centre of Excellence was discussed and it was noted that the search for a partner for this project was still ongoing.

Thanks was extended to Chris Norrington and his team for the work they had carried out in supporting local business during the pandemic.

#### **10. OVERVIEW OF COMPLAINTS RECEIVED ANNUAL UPDATE OSC22-011**

Joanne McIntosh introduced this report, noting that the report sets out brief details of the complaints received by the Council, New Vision Homes and Joint Waste Solutions. It was highlighted that the purpose of the report was for the Committee to identify any areas they wish to scrutinise in the future.

It was stated that complaints some explanations for the increase in complaints were: some service areas were impacted due to departments suffering from staff shortages due to Covid-19, some complaints related to the same issue, such as a traffic issue relating to the Mcdonald's on Goldsworth Road. It was noted that it was not unusual that some areas had been receiving complaints given these areas take enforcement action. Joanne stated that based on the data there was not a recommended area for the Committee to conduct further scrutiny on.

Following a discussion on New Vision Homes it was stated that in the long-term it is expected that the number of complaints relating housing services would decrease when the service is brought in-house however in the short-term they could rise given the contract with New Vision Homes is coming to an end and therefore there are difficulties in performance managing such a contract. Joanne added that a review was taking place on the complaints system to ensure everything was in place and noted that, with the permission of the Head of Housing and the Chairman, a report on the review may be brought to the Committee in the future.

It was stated that if there was a service failure which was the fault of the Council then the Council would in the first instance seek to rectify the service failure. Joanne added that in some cases an apology is issued and compensation is provided however this is done on a case-by-case basis.

Following a question on complaints relating to the Breyer group Joanne stated the issue may be a current issue but is not likely going forwards given where the Council is in the housing services process.

Councillor Davis provided some insight on explanations for missed collections, noting that there are areas that do get missed and the causes typically relates to crews not having extensive local knowledge, as was the case during the pandemic when alternative crews were used to cope with staff shortages. It was also added that some issues relating to missed collections were due to local access issues and said that crews would return the next day where a collection could not be made. Councillor Davis added that when there are repeated missed collections officers from Joint Waste Solutions would monitor the issue and take actions to resolve the issue.

A request was made for the Committee to be provided with the previous years' data for New Vision Homes to allow for comparison and a further request was made for the Joint Waste Solutions data to be simplified so that trends could be identified.

Following a discussion in the Committee on the frequency of the report it was resolved that changing the report to be a biannual report would be a decision to be taken by the 2022/2023 Overview and Scrutiny Committee.



RESOLVED

That (i) The Overview of Complaints Received Annual Update be noted.

(ii) Changing the report to a biannual report be added as a potential addition to the work programme for the 2022/2023 Overview and Scrutiny Committee.

**11. FREEDOM OF INFORMATION REQUESTS ANNUAL REPORT OSC22-013**

Joanne McIntosh introduced this item and briefly went over the paper, explaining the processes involved in FOI's and areas where requests are high such as housing. It was noted that Democratic Services had a high number of FOI's, in part due to some of the requests not being within the remit of Woking Borough Council and as such, Democratic Services as the area that administers the system closes the request and provides the enquirer with the guidance on how to have their request answered by the appropriate body. She highlighted that whilst some requests had 'breached' all requests were responded to and she added that during the pandemic responding to the requests was not identified as a corporate priority by the Council during the Covid-19 pandemic, a decision supported by the ICO. Joanne stated that acknowledgments were sent out on receipts to highlight that there may be a delay in response.

Following a question on providing benchmark data Joanne stated that the data can be provided where possible, noting the FOI system had been introduced in the last few years.

In response to a question on how to address common enquiries it was noted that some information is published on the website if repeat questions are asked but this was done on a case by case basis.

RESOLVED

That the Freedom of Information Requests Annual Report be noted.

**12. PERFORMANCE AND FINANCIAL MONITORING INFORMATION**

The Chairman commented that the carpark data for the festive period had been provided outside of the meeting. Councillor Kirby flagged that he was still awaiting further comment on the inclusion of postal vote data. Councillor Hussain stated that it was positive to see the number of affordable housing that was delivered over the time period.

RESOLVED

That the Performance and Financial Monitoring Information (November 2021) be noted.

**13. FINANCE TASK GROUP UPDATE OSC22-014**

The Chairman briefly went through the report and noted that a number of items had been covered already by the meeting of the Executive and Full Council. The Chairman noted that at the next meeting they are anticipating that the group will receive an update on the Victoria Square Financial Model.

RESOLVED

That the Finance Task Group Update be noted.

**14. HIF HOUSING OUTPUT TASK GROUP UPDATE OSC22-015**

Councillor Kirby stated that it was hoped to have two or three more meetings, subject to timings, and that some of the key next steps were to have an overall SWOT analysis (strengths, weaknesses, opportunities and threats) for the housing element and it was hoped to have a summary of how Woking's HIF project compares to other HIF projects across the Country.

RESOLVED

That the HIF Housing Outputs Task Group Update be noted.

The meeting commenced at 7:00pm  
and ended at 9:25pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

THE OVERVIEW AND SCRUTINY COMMITTEE – 21 MARCH 2022

## MATTERS ARISING FROM THE PREVIOUS MINUTES

### Executive Summary

This report provides an update on matters arising from the previous meetings of the Overview and Scrutiny Committee. The details summarise the progress made on achieving the desired outcomes from decisions taken by the Committee and requests from individual Elected Members. Once an action has been closed and the outcome reported to the Committee it will be removed from future reports.

Actions arising from the Committee are managed through the Council's Action Management system which was developed to capture and monitor the actions arising from (i) meetings of the Council and (ii) Internal Audit Reviews.

This is the a regular report that is brought the Committee and covers the actions identified at the previous meetings. The next version of this report, listing any actions previously identified together with the progress achieved shall be brought to the next meeting of the Overview and Scrutiny Committee on 6 June 2022.

### Recommendations

The Committee is requested to:

**RESOLVE That** the report be noted.

The Committee has the authority to determine the recommendation set out above.

<b>Background Papers:</b>	None.
<b>Reporting Person:</b>	Aadam Ahmed, Scrutiny and Democratic Services Officer Email: Aadam.ahmed@woking.gov.uk, Extn: 3056
<b>Contact Person:</b>	Aadam Ahmed, Scrutiny and Democratic Services Officer Email: Aadam.ahmed@woking.gov.uk, Extn: 3056
<b>Portfolio Holder:</b>	Councillor Ayesha Azad Email: cllrayesha.azad@woking.gov.uk
<b>Shadow Portfolio Holder:</b>	Councillor Ann-Marie Barker Email: cllrann-marie.barker@woking.gov.uk
<b>Date Published:</b>	11 March 2022

REPORT ENDS

## Update on Actions Arising from the Overview and Scrutiny Committee

13 September 2021

<b>1.0</b>		<b>Agenda Item 9 – Overview and Scrutiny Guidance by the MHCLG</b>
<b>1.1</b>	<b>Action</b>	A communications plan be established on the work of the Overview and Scrutiny Committee which would promote the work of the Committee within the resources available.
	<b>Progress</b>	It has been advised that the Communications Plan for the Committee should be brought to the 2022/2023 Committee for comment and approval. As such, this item now appears on the Work Programme as a suggested addition.
	<b>Responsible Person</b>	Aadam Ahmed
	<b>Status</b>	Closed

<b>2.0</b>		<b>Agenda Item 11 – Performance and Financial Monitoring Information.</b>
<b>2.1</b>	<b>Action</b>	To consider whether future Green Books can provide data for refuse collections made on time for each type of refuse, as requested by Councillor Kirby.
	<b>Progress</b>	The performance and Financial Monitoring Review item which appears on this agenda includes a proposal regarding consultation and engagement on a production of a new approach including a review of the areas of performance. This consideration should therefore be addressed through this process.
	<b>Responsible Person</b>	Geoff Mcmanus & Adam Walther
	<b>Status</b>	Closed

Update on Actions Arising from the Overview and Scrutiny Committee

21 February 2022

<b>1.0</b>		<b>Agenda Item 7 – Enterprise M3</b>
<b>1.1</b>	<b>Action</b>	To provide information on the number of schools EM3 is working with through their careers and enterprise programme.
	<b>Progress</b>	Stephen Martin advised that EM3 were working with 89 across the whole EM3 area, with 6 being in Woking. This information was circulated to Members on 4 March 2022.
	<b>Responsible Person</b>	Stephen Martin and Aadam Ahmed
	<b>Status</b>	Closed.

<b>2.0</b>		<b>Agenda Item 10 – Overview of Complaints Received</b>
<b>2.1</b>	<b>Action</b>	To provide a comparison on New Vision Homes Complaints Data between 2020 and 2021.
	<b>Progress</b>	Work is currently underway to provide this information to Members.
	<b>Responsible Person</b>	Joanne McIntosh
	<b>Status</b>	Open
<b>2.0</b>		<b>Agenda Item 10 – Overview of Complaints Received</b>
<b>2.2</b>	<b>Action</b>	To provide the Joint Waste Solutions Complaints data in a format which is simplified alongside the preceding year's annual data.

**Matters Arising from the Previous Minutes**

<b>Progress</b>	Work is currently underway to provide this information to Members.
<b>Responsible Person</b>	Joanne McIntosh
<b>Status</b>	Open



## Overview and Scrutiny Work Programme

This Overview and Scrutiny Work Programme is published with the purpose of assisting the Council in its overview and scrutiny role. The Work Programme covers the following areas:

- Items for consideration at future meetings of the Overview and Scrutiny Committee.
- Any Scrutiny Review Topics proposed by Members of the Council for inclusion on the Work Programme.
- Any topics identified for pre-decision scrutiny.
- The draft forward programme of work for the Executive.
- Details of the current Task Groups under the Committee's remit.

The Work Programme is designed to assist the Council with its overview and scrutiny role by providing Members with an indication of the current workload, subjects to be considered for review and items which the Executive expects to consider at its future meetings, so that matters can be raised beforehand and/or consultations undertaken with a Member of the Executive prior to the relevant meeting.

*Any changes to the Work Programme since it was last published have been highlighted in green.*

<b>The Committee</b>	
<b>Chairman:</b> Councillor J Sanderson	
<b>Vice-Chairman:</b> Councillor S Hussain	
Councillor J Brown	Councillor R Leach
Councillor S Dorsett	Councillor R Mohammed
Councillor A Kirby	Councillor E Nicholson
Councillor M I Raja	
<b>2021/22 Committee Dates</b>	
7 June 2021	22 November 2021
12 July 2021	24 January 2022
13 September 2021	21 February 2022
18 October 2021	21 March 2022

**Recommendations**

The Committee is requested to:

**RESOLVE That** the report be noted.

The Committee has the authority to determine the recommendation set out above.
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**Background Papers:** None.

**Reporting Person:** Councillor James Sanderson  
Email: [cllrjames.sanderson@woking.gov.uk](mailto:cllrjames.sanderson@woking.gov.uk)

**Contact Person:** Aadam Ahmed, Scrutiny and Democratic Services Officer  
Email: [Aadam.ahmed@woking.gov.uk](mailto:Aadam.ahmed@woking.gov.uk), Extn: 3056

**Portfolio Holder:** Councillor Ayesha Azad  
Email: [cllrayesha.azad@woking.gov.uk](mailto:cllrayesha.azad@woking.gov.uk)

**Shadow Portfolio Holder:** Councillor Ann-Marie Barker  
Email: [cllrann-marie.barker@woking.gov.uk](mailto:cllrann-marie.barker@woking.gov.uk)

**Date Published:** 11 March 2022

REPORT ENDS



**Suggested Additions to the Work Programme**

Following the last meeting of the Committee, the Chairman and Vice-Chairman provided Officers with a list of items for consideration over the coming year. Where possible, these have been added to the Work Programme. Set out below are any ideas which have been requested but are yet to be included against a specific meeting of the Committee.

Decision to be Taken	Proposed by	Officer Comment
Biannual Overview of Complaints Report	Chairman and Vice-Chairman	Following the meeting of the Committee on 21 February it was expressed by Members that the possibility of having this report appear at the Committee twice a year, as opposed to once a year would be beneficial.
Overview and Scrutiny Committee Communications Plan	Chairman and Vice-Chairman	Following the work that was undertaken to develop a communications plan for the Committee it was advised to the Chairman that it would be beneficial for the 2022/2023 Committee to receive a report on the Communications Plan.



**The Work Programme 2022/23**

Set out over the coming pages are the items programmed for consideration over the 2022/23 Municipal Year.

**Overview and Scrutiny Committee Meeting – 23 May 2022**

**1 – Matters for Consideration**

**1.1 Election of Chairman.** For the Committee to elect a Chairman for the Municipal Year.

<b>Consultation</b>	<b>Background Documents</b>	<b>Contact Person/Team</b>
None	None	None

**1.2 Election of Chairman.** For the Committee to elect a Vice-Chairman for the Municipal Year.

<b>Consultation</b>	<b>Background Documents</b>	<b>Contact Person/Team</b>
None	None	None

**1.3 Appointments to Working Groups and Task Groups.** For the Committee to appoint Members to Working Groups and Task Groups.

<b>Consultation</b>	<b>Background Documents</b>	<b>Contact Person/Team</b>
None	None	None

## Overview and Scrutiny Committee Meeting – 6 June 2022

### 1 – Performance Management

**1.1 Performance & Financial Monitoring Information.** For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)

Consultation	Background Documents	Contact Person/Team
None		Aadam Ahmed

### 2 – Matters for Consideration

**2.1 Work Programme.** For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

**2.2 Introduction to Overview and Scrutiny Committee.** To receive a short briefing on the roles and responsibilities of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

**2.3 Survey of Leisure Facility Users.** To consider the arrangements for the survey of Leisure Facility Users to be undertaken over the Summer.

Consultation	Background Documents	Contact Person/Team
None	None	Steve May

**2.4 Quarterly Noise Complaints Update.** The Committee to receive the Quarterly Noise Complaints Update.

Consultation	Background Documents	Contact Person/Team
None	None	Emma Bourne

### 3 – Task Group Updates

**3.1 Task Group Update.** To receive an update from any meetings of the three Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

## Overview and Scrutiny Committee Meeting – 11 July 2022

### 1 – Performance Management

**1.1 Performance & Financial Monitoring Information.** For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

### 2 – Matters for Consideration

**2.1 Work Programme.** For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

**2.2 Interim Performance and Financial Monitoring Review Report.** For the Committee to receive an interim report of the Performance and Financial Monitoring Review.

Consultation	Background Documents	Contact Person/Team
None	None	Adam Walther

### 3 – Task Group Updates

**3.1 Task Group Update.** To receive an update from any meetings of the three Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

## Overview and Scrutiny Committee Meeting – 12 September 2022

### 1 – Performance Management

**1.1 Performance & Financial Monitoring Information.** For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

### 2 – Matters for Consideration

**2.1 Work Programme.** For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

**2.2 Guide to Scrutiny of Risk and Commercialisation.** The guide to scrutiny of risk and commercialisation, published by the Centre for Governance and Scrutiny, will be received by the committee.

Consultation	Background Documents	Contact Person/Team
None	None	Giorgio Framallicco Leigh Clarke

**2.3 Quarterly Noise Complaints Update.** The Committee to receive the Quarterly Noise Complaints Update.

Consultation	Background Documents	Contact Person/Team
None	None	Emma Bourne

### 3 – Task Group Updates

**3.1 Task Group Update.** To receive an update from any meetings of the three Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

## Overview and Scrutiny Committee Meeting – 17 October 2022

### 1 – Performance Management

**1.1 Performance & Financial Monitoring Information.** For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

### 2 – Matters for Consideration

**2.1 Work Programme.** For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

### 3 – Task Group Updates

**3.1 Task Group Update.** To receive an update from any meetings of the three Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

## Overview and Scrutiny Committee Meeting – 21 November 2022

### 1 – Performance Management

**1.1 Performance & Financial Monitoring Information.** For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

### 2 – Matters for Consideration

**2.1 Work Programme.** For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

**2.2 Celebrate Woking 2022/2023 Review and Forward Plan** For the Committee to receive the the latest review of Celebrate Woking and the Forward Plan

Consultation	Background Documents	Contact Person/Team
None	None	Riette Thomas

**2.3 Play Areas Provision** For the Committee to receive the the latest review of the Play Areas Provision.

Consultation	Background Documents	Contact Person/Team
None	None	Geoff McManus

**2.4 Freedom Leisure Performance Review** For the Committee to receive the the latest review of Freedom Leisure.

Consultation	Background Documents	Contact Person/Team
None	None	Steve May

**2.5 Treasury Management Mid-Year Review** For the Committee to receive the Mid-Year Treasury Management Review

Consultation	Background Documents	Contact Person/Team
None	None	Leigh Clarke



**2.6 Quarterly Noise Complaints Update.** The Committee to receive the Quarterly Noise Complaints Update.

Consultation	Background Documents	Contact Person/Team
None	None	Emma Bourne

### 3 – Task Group Updates

**3.1 Task Group Update.** To receive an update from any meetings of the three Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

## Overview and Scrutiny Committee Meeting – 23 January 2023

### 1 – Performance Management

**1.1 Performance & Financial Monitoring Information.** For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

### 2 – Matters for Consideration

**2.1 Work Programme.** For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

**2.3 Joint Waste Management Performance Review** For the Committee to receive the the latest Performance Review of Joint Waste Management.

Consultation	Background Documents	Contact Person/Team
None	None	Geoff McManus

### 3 – Task Group Updates

**3.1 Task Group Update.** To receive an update from any meetings of the three Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

## Overview and Scrutiny Committee Meeting – 20 February 2023

### 1 – Performance Management

**1.1 Performance & Financial Monitoring Information.** For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

### 2 – Matters for Consideration

**2.1 Work Programme.** For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

**2.2 Freedom of Information Requests Annual Report.** To review the statistics and requests that proceed to the Information Commissioners Office.

Consultation	Background Documents	Contact Person/Team
None	None	Natalie Khan Frank Jeffrey

**2.3 Overview of Complaints Received and Contract Review Annual Report.** A review of the complaints received over the past year and identify any trends.

Consultation	Background Documents	Contact Person/Team
None	None	Joanne McIntosh Adam Browne

**2.4 Enterprise M3.** The receive a presentation on the work carried out by Enterprise M3.

Consultation	Background Documents	Contact Person/Team
None	None	Stephen Martin Giorgio Framallicco

### 3 – Task Group Updates

**3.1 Task Group Update.** To receive an update from any meetings of the three Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group

## Overview and Scrutiny Committee Meeting – 20 March 2023

### 1 – Performance Management

**1.1 Performance & Financial Monitoring Information.** For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

### 2 – Matters for Consideration

**2.1 Work Programme.** For the Committee to receive the updated Work Programme.

Consultation	Background Documents	Contact Person/Team
None	None	Aadam Ahmed

**2.2 Safer Working Partnership – Community Safety Plan.** The Police and Justice Act 2006 gave local authorities responsibility for considering crime and disorder matters. In 2010 the Committee agreed that the Safer Working Partnership Plan would be brought forward annually for scrutiny.

Consultation	Consultation	Contact Person/Team
None	None	Camilla Edmiston

**2.3 Annual Report of the Overview & Scrutiny Committee.**

Consultation	Background Documents	Contact Person/Team
None	None	Chairman

**2.4 Annual Update on Climate Change.**

Consultation	Background Documents	Contact Person/Team
None	None	Lara Beattie

**2.5 Quarterly Noise Complaints Update.** The Committee to receive the Quarterly Noise Complaints Update.

Consultation	Background Documents	Contact Person/Team
None	None	Emma Bourne

### 3 – Task Group Updates

**3.1 Task Group Update.** To receive an update from any meetings of the three Task Groups under the remit of the Committee.

Consultation	Background Documents	Contact Person/Team
None	None	Chairman of each Task Group



**The Draft Executive Work Programme**

The following list sets out the draft forward programme of work for the Executive over the coming year. The programme is subject to additions and alterations and will be updated for future meetings of the Overview and Scrutiny Committee. The purpose of the list is to enable the Members of the Overview and Scrutiny Committee to identify those items they would like to scrutinise under the Committee’s function of pre-decision scrutiny. The list includes those items for recommendation to Council as well as those for determination by the Executive.

**Executive – 24 March 2022**

**Matters for Consideration**

- 1) Notice of Motion – Cllr A Kirby – Easy access to Council recordings
- 2) Corporate Strategy and Directorate Plans
- 3) Safeguarding Policy
- 4) Animal Welfare Policy
- 5) Regulation of Investigatory Powers Act 2000 – Annual Monitoring Report
- 6) Medium Term Financial Strategy (MTFS)
- 7) Report of the GolDev Loan Agreement Task Group
- 8) Write off of Irrecoverable Debt
- 9) Performance and Financial Monitoring Information

**Executive – 16 June 2022**

**Matters for Consideration**

- 1) Treasury Management Annual Report 2021-22
- 2) Risk Management and Business Continuity Annual Report
- 3) Performance and Financial Monitoring Information
- 4) Monitoring Reports - Projects

**Executive – 14 July 2022**

**Matters for Consideration**

- 1) Equalities Annual Report - 2022
  - 2) Performance and Financial Monitoring Information
- 

**Executive – 8 September 2022**

**Matters for Consideration**

- 1) Performance and Financial Monitoring Information
- 

**Executive – 6 October 2022**

**Matters for Consideration**

- 1) Confidentiality Protocol Annual Report
  - 2) Performance and Financial Monitoring Information
  - 3) Monitoring Reports - Projects
-



**Executive – 17 November 2022**

**Matters for Consideration**

- 1) Thameswey Business Plans
- 2) Review of Fees and Charges 2023-24
- 3) Calendar of Meetings 2023-24
- 4) Draft Medium Term Financial Strategy (MTFS) and General Fund Budget 2023-24
- 5) Draft Housing Revenue Account Budget Update 2023-24
- 6) Draft Investment Programme 2022-23 to 2026-27
- 7) Performance and Financial Monitoring Information

**Executive – 8 December 2022 (Special Meeting)**

**Matters for Consideration**

- 1) Grants for Voluntary and Community Organisations 2023/24

**Executive – 19 January 2023**

**Matters for Consideration**

- 1) Performance and Financial Monitoring Information

**Executive – 2 February 2023**

**Matters for Consideration**

- 1) Medium Term Financial Strategy (MTFS), General Fund, Service Plans, Budgets and Prudential Indicators 2023-24
- 2) Housing Revenue Account Budgets 2023-24
- 3) Investment Programme 2022-23 to 2026-27
- 4) Capital, Investment and Treasury Management Strategies
- 5) Performance and Financial Monitoring Information
- 6) Monitoring Reports - Projects

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**Executive – 23 March 2023**

**Matters for Consideration**

- 1) Regulation of Investigatory Powers Act 2000 – Annual Monitoring Report
  - 2) Write off of Irrecoverable Debt
  - 3) Performance and Financial Monitoring Information
-

**Current Task Groups Responsible to the Committee**

The table below provides a list of current Task Groups established by the Committee, including an indication of the resource requirements and the anticipated completion date. Updates on the progress of individual Task Groups are included elsewhere on the Committee's agenda.

<b>Economic Development Task Group</b>	
<b>Remit:</b>	<p>The Economic Development Task Group shall comprise seven Members of the Council representing all Groups on the Council based on proportionality. The Elected Members to be appointed annually by the Overview and Scrutiny Committee in May. The Portfolio Holder for Promoting the Local Economy shall be an ex-officio member.</p> <p>Members of the Task Group will be expected to gain the views of Councillors/ Officers/ other representatives with a view to reporting those views to the Task Group.</p> <p>Members of the Task Group may also be charged with specific areas to research and report back on to the Task Group.</p> <p>Members of the Task Group may be expected to present proposals to the Overview and Scrutiny Committee and, where necessary, prepare written reports.</p> <p>Substitutes may be appointed when necessary.</p>
<b>Membership:</b>	Councillors Ali, Barker, Davis, Johnson, Mohammed, Roberts and Whitehand.
<b>Resources:</b>	Officer and Councillor time.
<b>Date Established:</b>	11.03.09
<b>Completion Date:</b>	Ongoing

<b>Finance Task Group</b>	
<b>Remit:</b>	<p>The Task Group has been established as a Standing Task Group to review financial issues as identified either by itself or the Overview and Scrutiny Committee. The Task Group will receive financial information, including reports to the Executive, to enable it to undertake effective scrutiny of the financial performance of the Council.</p> <p>The Task Group will receive reports on areas such as Treasury Management, Budget Process and Financial Forecast, Statement of Accounts, Investment Programme, Review of Fees and Charges, General Fund Budget, Update on Commercial Rents, Update on Irrecoverable Debt, and matters arising from the Green Book. Its Work Programme will be received at each Task Group meeting.</p>
<b>Membership:</b>	Councillors Azad, Aziz, Davis, Johnson, Kirby, Sanderson and Whitehand
<b>Resources:</b>	Officer and Councillor time.
<b>Date Established:</b>	25.05.06

<b>Completion Date:</b>	Ongoing
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<b>Housing Task Group</b>	
<b>Remit:</b>	<p>The Housing Task Group shall comprise seven Members of the Council representing all Groups on the Council based on proportionality. The Elected Members to be appointed annually by the Overview and Scrutiny Committee in May.</p> <p>Members of the Task Group will be expected to gain the views of Councillors/ Officers/ Portfolio Holder / External Advisors and other representatives with a view to reporting those views to the Task Group.</p> <p>Members of the Task Group may also be charged with specific areas to research and report back on to the Task Group. Any investigation requiring funding would normally be expected to be part of the existing housing budget. Offsite visits will be ad hoc. Requests for additional funds for the purpose would be submitted to the Portfolio Holder.</p> <p>Members of the Task Group may be expected to present proposals to the Overview and Scrutiny Committee and, where necessary, prepare written reports.</p>
<b>Membership:</b>	Councillors Aziz, Barker, Bridgeman, Dorsett, Harlow, Hughes, Kirby and Whitehand.
<b>Resources:</b>	Officer and Councillor time.
<b>Date Established:</b>	25.05.06
<b>Completion Date:</b>	Ongoing

<b>HIF Housing Output Task Group</b>	
<b>Remit:</b>	<p>The HIF Housing Outputs Task Group has been established following the decision on 22 November 2022 to set-up a task group to look at the housing element of the Housing Infrastructure Fund. The Task group shall comprise seven Members of the Council representing all Groups on the Council based on proportionality. The Elected Members to be appointed annually by the Overview and Scrutiny Committee in May.</p> <p>Members of the Task Group will be expected to gain the views of Councillors/ Officers/ Portfolio Holder / External Advisors and other representatives with a view to reporting those views to the Task Group.</p> <p>Members of the Task Group may also be charged with specific areas to research and report back on to the Task Group. Any investigation requiring funding would normally be expected to be part of the existing Overview and Scrutiny Budget. Offsite visits will be ad hoc.</p> <p>Members of the Task Group may be expected to present proposals to the Overview and Scrutiny Committee and, where necessary, prepare written reports.</p>
<b>Membership:</b>	Councillors Aziz, Forster, Harlow, Johnson, Kirby, Mohammed and Whitehand.
<b>Resources:</b>	Officer and Councillor time.

## The Overview and Scrutiny Work Programme

<b>Date Established:</b>	24.01.22
<b>Completion Date:</b>	2022/2023 Municipal Year.



## OVERVIEW AND SCRUTINY COMMITTEE – 21 MARCH 2022

### TACKLING CLIMATE CHANGE LOCALLY

#### Executive Summary

The Overview and Scrutiny Committee has requested an update on the Council's climate change activities, highlighting in particular work undertaken in furtherance of its climate and ecological emergency declaration.

To set this in context, this report begins with an overview of Woking's climate change activities to date, our local pledges and continuing climate commitments.

The report then goes on to highlight work undertaken in the last year as well as outlining future projects and plans.

#### Recommendations

The Committee is requested to:

**RESOLVE That:**

- (i) the activities undertaken to date and those planned in furtherance of the Council's climate and ecological emergency declaration, be noted.

The Committee has the authority to determine the recommendation(s) set out above.

#### Background Papers:

[Woking 2050](#)

[Climate Emergency Action Plan Progress Reports](#)

[Report and presentation to the Overview and Scrutiny Committee, 22 March 2021.](#)

[Report to the Executive 20 January 2022.](#)

#### Reporting Person:

Lara Beattie, Senior Policy Officer  
Email: [lara.beattie@woking.gov.uk](mailto:lara.beattie@woking.gov.uk), Extn: 3013

#### Contact Person:

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Email: [lara.beattie@woking.gov.uk](mailto:lara.beattie@woking.gov.uk), Extn: 3013

#### Portfolio Holder:

Councillor Kevin Davis  
Email: [cllrkevin.davis@woking.gov.uk](mailto:cllrkevin.davis@woking.gov.uk)

**Shadow Portfolio Holder:** Councillor Ken Howard  
Email: [cllrken.howard@woking.gov.uk](mailto:cllrken.howard@woking.gov.uk)

**Date Published:** 11 March 2022



## 1.0 Introduction and background

- 1.1 Woking Borough Council has long been committed to protecting the environment. Its first climate change strategy was adopted in 2002, although activities in this area began much earlier in 1990. A timeline of activities is available on the Council's website at [www.woking.gov.uk/nature-and-sustainability/climate-change/climate-change-and-sustainability-timeline](http://www.woking.gov.uk/nature-and-sustainability/climate-change/climate-change-and-sustainability-timeline) and is presented in Appendix 1.
- 1.2 There are two key strategy documents that underpin activities in this area. [Woking 2050](#) is the borough's current climate change strategy. This sets out a vision guiding our collective efforts to create a sustainable borough by reducing our impact on the environment. The significance of the year 2050 used in the strategy's title is tied to the national legislation in place at the time of its adoption. The UK's Climate Change Act sought to reduce greenhouse gas emissions by 80% by 2050 on the 1990 baseline. This was adopted as a local target at the time of the last revision of the Climate Change Strategy (2015). This national target has been superseded by a pledge to reach net zero by 2050, which has also been adopted locally as part of the Council's climate and ecological emergency declaration (2019). A future update of Woking 2050 will reflect this, as well as other actions that have been developed as part of the Climate Emergency Action Plan, which is outlined later.
- 1.3 Complementing Woking 2050 is the [Natural Woking](#) strategy (adopted in 2016), which is the Council's equivalent strategy for biodiversity and green infrastructure strategy. It sets out how we intend to enhance the provision and accessibility of green spaces, conserve existing biodiversity and habitats and create opportunities for species to return to the borough.
- 1.4 Delivery against the Woking 2050 and Natural Woking strategies is monitored through regular reporting to the Climate Change Working Group whose members include representatives from the community, business, environmental organisations, councillors and council officers. This cross political party group was established in 2003. It is a non-public meeting however notes of topics covered are published on the Council's website at [www.woking.gov.uk/nature-and-sustainability/climate-change/climate-change-working-group](http://www.woking.gov.uk/nature-and-sustainability/climate-change/climate-change-working-group). A wide range of projects have and are being delivered in implementation of the objectives of Woking 2050 and Natural Woking, by the Council, by partner organisations and groups. More information about these is available at [www.woking.gov.uk/nature-and-sustainability](http://www.woking.gov.uk/nature-and-sustainability). This earlier work provides a strong foundation on which the Council is building as it takes additional steps in light of the urgency of the climate challenge.
- 1.5 On 25 July 2019, the Council declared a [climate and ecological emergency](#). This cross-party declaration recognised the continued priority and commitment the borough gives to addressing climate change, both through mitigation and adaptation. The Council pledged to become carbon neutral by 2030 across its own estate and operations, and by 2050 (or sooner) across the wider borough.
- 1.6 Further to the declaration, a [Climate Emergency Action Plan](#) (CEAP) was approved by the Council on 13 February 2020. The plan highlights and acknowledges this is a continuation of the long-term commitment of the Council to protecting the environment and addressing climate change.
- 1.7 Given the breadth of the pledge to reduce (and eventually eliminate) the Council's own impact and contribution to climate change, the action plan is naturally broad ranging. Crucially, it acknowledges the need to accelerate existing Woking 2050 activities in order to meet the pledge. Every quarter an update on the CEAP and progress against its actions is considered by the Climate Change Working Group and is [published online](#). The CEAP is a living document which continues to be developed as more information is gathered about potential new projects and activities.

## 2.0 Activities undertaken to date

- 2.1 A number of key activities and projects have been progressed post-declaration. These activities build on a strong foundation of green initiatives that pre-date July 2019 which are recorded on the Council's website here: [www.woking.gov.uk/nature-and-sustainability/green-initiatives](http://www.woking.gov.uk/nature-and-sustainability/green-initiatives).
- 2.2 A full record of progress is available through the Climate Emergency Action Plan (CEAP) reports that are taken to the Climate Change Working Group each quarter and are published online at [www.woking.gov.uk/nature-and-sustainability/climate-change/climate-emergency-action-plan](http://www.woking.gov.uk/nature-and-sustainability/climate-change/climate-emergency-action-plan). The table below records a selection of highlights and achievements post-declaration to date, grouped by theme.

Theme	Activity
Our assets	<ul style="list-style-type: none"> <li>• Climate emergency declaration and definition adopted with a baseline year of 2018/19.</li> <li>• A <a href="#">climate emergency action plan (CEAP)</a> was drafted and approved by the <a href="#">Climate Change Working Group</a> at its meeting on 3 December 2019 and by Council on 13 February 2020.</li> <li>• Boiler replacement at Woking Leisure Centre in November 2020.</li> <li>• <a href="#">Greenhouse Gas reporting</a> for 2019/20 showed 11% reduction on baseline levels. The report for 2020/21 recorded a reduction of 45% on the baseline year (although this coincided with a series of national lockdowns caused by the Covid-19 pandemic so should be treated with caution).</li> <li>• A PV installation with a generation capacity of 36,500 kWh was completed at Dukes Court (owned by WBC) in spring 2021 which will assist in improving the building's carbon footprint. Statistics showing the electricity generated and CO2 saved can be viewed <a href="#">here</a>.</li> <li>• WBC's <a href="#">Renewable Energy Plan</a> adopted by the Executive on 17 June 2021.</li> <li>• ThamesWey's <a href="#">Poole Road energy centre</a> was completed in summer 2021 ready to supply energy to the new Hilton Hotel, retail stores and residential towers at Victoria Square further helping the decarbonisation of energy supplies in the Town Centre.</li> </ul>
Transport	<ul style="list-style-type: none"> <li>• The completion of the <a href="#">Chobham Road pedestrian/cycle bridge</a> in October 2019 helped improve connectivity and access to the Town Centre via the Basingstoke Canal for walkers and cyclists.</li> <li>• Seven electric vehicle chargers were installed at Dukes Court in spring 2021 including a 50kW DC charger for use by the tenants.</li> <li>• Following a recommendation from the Climate Change Working Group, on 17 June 2021 the Executive resolved that non-statutory meetings should continue, where practical, on a remote basis, further reducing unnecessary travel to meetings and associated carbon emissions.</li> </ul>

	<ul style="list-style-type: none"> <li>• WBC attends the Surrey Electric Vehicle (EV) Strategy Forum the aim of which is to work together to deliver a consistent strategy across the county to provide the necessary EV infrastructure for Surrey residents to help meet common climate targets and facilitate a shift to zero emission transport.</li> <li>• In summer 2021, one of WBC's petrol car club vehicles was replaced with an electric vehicle, a Nissan Leaf, helping to further reduce carbon emissions associated with business travel.</li> <li>• The <a href="#">My Town Shops initiative</a> was introduced in Woking in summer 2021 using an e-bike for deliveries.</li> <li>• WBC's Green Infrastructure team has been successful in its funding application to the Office for Zero Emission Vehicles (OZEV) and has been awarded £166,090 for the installation of 70 electric vehicle charging points in the new Red Shoppers Car Park due to open in spring 2022.</li> <li>• The <a href="#">On-Street Electric Vehicle Charging Point (EVCP)</a> project in partnership with SCC, is installing 20 on-street charging bays across Woking borough. Commissioning of EV points is expected in spring 2022.</li> </ul>
Policy, leadership and behaviour changes	<ul style="list-style-type: none"> <li>• To mark the first anniversary of <a href="#">Refill Woking</a>, Refill West Byfleet was launched in September 2019. The network includes local cafes, restaurants, shops and retail outlets, that offer a water bottle refill service free of charge. The scheme encourages the reduction of single use plastic bottles.</li> <li>• In November 2020, Woking Chamber of Commerce set up an Environment Committee. Officers from WBC attend these meetings which are a good opportunity to raise the profile of the climate and ecological emergency declaration and how the business community can assist and also continue to improve their own sustainability practices.</li> <li>• Over £9m (£6.2m in September 2020; £3m in January 2021) awarded by the Government to <a href="#">Action Surrey</a> (part of the ThamesWey group of companies owned by WBC) for the delivery of the <a href="#">Green Jump Surrey</a> project to enhance household energy efficiency improvements across the county.</li> <li>• On 17 June 2021, the Executive resolved that all non-statutory meetings (such as working groups) should continue, where practical, on a remote basis.</li> <li>• Surrey's first sustainable business awards took place on 20 May 2021. The Corporate Responsibility for the Environment and a Sustainable Tomorrow 2021 - <a href="#">CREST21</a> - awards were run jointly by the Woking News &amp; Mail and the University of Surrey's Centre for Environment and Sustainability. <a href="#">Planet Woking</a> was proud to sponsor the Transforming Food category. The awards showcased the positive work by local businesses to protect the environment and promote</li> </ul>

more sustainable working and lifestyle habits. The awards return for a second year on 19 May 2022.

- The Surrey [Solar Together](#) group-buying solar PV project which ran during summer 2021 saw 142 Woking households commit to the scheme. Of these, there have been 41 approved installations so far resulting in a total of 188 kW installed capacity, 523 panels installed, and 31,420 kg saved CO2 emissions. Woking households participating in the scheme have invested just over £237,000.
- 24 September 2021 marked one year of [Planet Woking](#) and its communications on climate change. Activities to date include the creation of a standalone website; social media communications; three online talks; and a regular e-newsletter incorporating local climate change, sustainability and biodiversity news.
- On 5 November 2021, Woking topped a list of green local authorities in Surrey in an [article](#) featured in the Surrey Advertiser. Seven environmental indicators were used to rank local authorities across the country on their green commitments. Woking was the highest ranked in Surrey and 89<sup>th</sup> on the national list. Energy efficiency of homes, waste recycling rates and renewable energy generation featured amongst the indicators.
- [Climate Emergency UK](#) (CE UK) has compiled a set of [score cards](#) based on local authority climate and ecological action across the country. Assessment was made against over 100 criteria covering themes such as plans for decarbonisation; collaborative working and action to conserve wildlife and biodiversity. CE UK suggests the score cards can be used as a benchmark of council activity to help identify areas of strength and improvement. Published on 27 January 2022, [Woking Borough Council was awarded a score of 70%](#), placing it tenth in the country's list of district councils
- The climate change e-learning module which was created by Learning Pool in partnership with SCC is being trialled by WBC Neighbourhood Services staff prior to wider staff/Councillor roll out in early 2022.
- During autumn 2021, Woking Borough Council carried out a series of community engagement activities to inform our emerging Corporate Strategy 2022 – 2027. Climate change and sustainability were strong and consistent themes raised at the engagement roadshows alongside recognition of the Council's work to date in this area. The new Strategy will be shaped by residents' views and continue to reflect the Council's commitment to tackling climate change locally.
- On 20 January 2022, the Executive received a report on the Council's climate change and conservation activities. It resolved to approve a number of priority activities for the forthcoming year including the allocation of funding for an independent carbon footprint assessment and a series of low/no cost options that will be progressed to further embed the corporate commitment to climate action. Formal support of [Surrey County Council's Climate Change Delivery Plan](#) was also noted.

	<ul style="list-style-type: none"> <li>Following the success of the Green Jump Surrey project (see above), Action Surrey will be delivering further fully funded energy efficiency measures under the government's Sustainable Warmth scheme for eligible households across the county. The scheme launched in February 2022 with measures to be completed by June 2022.</li> </ul>
Sustainable development	<ul style="list-style-type: none"> <li>A scoping exercise of the Council's current planning policies, how they align with its climate emergency declaration, what they cover and what gaps exist, was completed by officers in Planning Policy and presented to both the Local Development Framework Working Group and the Climate Change Working Group in September 2021. The findings will inform the review of the Council's Climate Change Supplementary Planning Document (SPD) which is due to be completed late 2022.</li> </ul>
Adaptation, ecology and habitats.	<ul style="list-style-type: none"> <li>The <a href="#">Great Crested Newt Pilot Project</a> with Natural England began in 2016 and saw the development and trial of a new way of supporting GCN, a European protected species whose numbers have declined in recent decades. Habitat improvements have been undertaken at Westfield Common, in addition to the complementary conservation work of local volunteers, guided by Surrey Wildlife Trust. The project team wrote a paper discussing the lessons learnt so far, published in a national ecology journal in September 2021.</li> <li>A <a href="#">swift, bat and town twinning sign</a> was installed in Woking Town Centre in August 2019.</li> <li>The raingarden pilot project continues in partnership with Surrey County Council and Highways. So far, raingardens have been installed at Blackdown Close and Alpha Road as well as locations within the Town Centre helping to alleviate surface water flooding in these areas as well as enhancing biodiversity through pollinator friendly planting.</li> <li>Living green walls have been installed at <a href="#">High Street</a> (April 2019), <a href="#">Dukes Court</a> (summer 2020) and at the new Red Shoppers Car Park (late 2021) enhancing urban biodiversity and improving air quality.</li> <li><a href="#">Tree veteranisation</a> at Woking Park in February 2020 to maintain the diversity of a small woodland by creating the habitat needed to sustain a number of important insects, fungi and wildlife.</li> <li>First phase of the <a href="#">Sutton Green Flood Alleviation scheme</a> completed in December 2020.</li> <li>Conservation and management of the borough's <a href="#">heathlands</a> continues through work with the Surrey Heathland Partnership.</li> <li>Ongoing support to <a href="#">Woking Peregrine Project</a>.</li> <li>On 27 October 2021 Serco, Woking Borough Council's environmental maintenance contractors, installed a feature <a href="#">bug hotel in Woking Park</a> with the help of Woking District Cub Scouts.</li> </ul>



### 3.0 Partnership working and collaboration

- 3.1 Many activities and projects continue to be made possible through working together with key stakeholders, commercial partners and volunteer organisations to meet our common environmental goals. These activities are key to achieving carbon neutrality both across the council estate and borough-wide.
- 3.2 Our continuing collaboration with ThamesWey and Action Surrey is highlighted in projects listed in section 2 and the CEAP updates. Such projects are central to decarbonising corporate energy supplies (e.g. Poole Road Energy Centre) and engaging residents in the take up of energy efficiency measures (e.g. Green Jump Surrey) and the reduction of the borough's domestic carbon footprint. Action Surrey provides an impartial energy advice service through which Surrey residents can access a network of trusted, local and experienced installers for various energy saving measures, such as loft insulation, cavity and solid wall insulation, energy efficient boilers, LED lighting, solar panels and more. As well as improving household energy efficiency, their services assist in tackling local fuel poverty.
- 3.3 Another significant partner in progressing community focused climate and ecological activities is [Woking Environment Action \(WE Act\)](#). WE Act works to tackle global environmental concerns on a local scale, encouraging sustainable living and working in the Woking area, helping residents, businesses and organisations to make a positive difference to our local environment. The group's work also contributes towards delivery of the Woking 2050 and Natural Woking strategies. Woking Borough Council supports their projects and they are represented on its Climate Change Working Group to help progress our action plans and key objectives. In September 2021, WE Act ran a successful week of events marking Great Big Green Week, including its first Woking Climate Forum with panellists including Jonathan Lord MP. A second Climate Forum took place on 24 February 2022.
- 3.4 Organisations such as the Surrey Heathland Partnership and Surrey Wildlife Trust are also essential to the valuable management work being undertaken, in partnership with the Council, to protect our local habitats and species in furtherance of our ecological commitments.
- 3.5 Since March 2020, officers from all districts and boroughs in Surrey, plus the County Council, have convened monthly through virtual meetings of the Surrey Climate Change Officers' Group to progress joint working across the agenda and share good practice. All local authorities within this group have formally acknowledged the climate situation and need for urgent action.
- 3.6 Furthermore, Surrey County Council's [Greener Futures Climate Change Delivery Plan \(CCDP\)](#) was approved at a meeting of its Cabinet on 26 October 2021. The Plan sets out its ambitions to reduce emissions and tackle the effects of climate change in line with its net-zero carbon targets. There are clear links between Woking Borough Council's own climate commitments and those of the county plan and we will be continuing to work together with our local authority partners to achieve area-wide climate and ecological action. Woking Borough Council's Executive formally supported the CCDP at its meeting on 20 January 2022.
- 3.7 Further examples of Woking Borough Council working collaboratively with authorities across Surrey on sustainability issues are listed in section 2 and the CEAP.

### 4.0 Planet Woking

- 4.1 Work continues on the Planet Woking programme – the Council's successful climate change communications campaign. Its purpose is three-fold:
- To share what the Council has been doing to date to address climate change and sustainability locally;
  - To raise awareness about what the Council is doing to meet its carbon neutral targets; and

- To inspire local people to get involved and continue to make changes to live a greener, more sustainable life and gather their feedback for new project ideas.

4.2 Examples of Planet Woking activities since its launch on 24 September 2020:

- Standalone website launched at [www.planetwoking.co.uk](http://www.planetwoking.co.uk)
- Communications through the dedicated Facebook and Instagram accounts.
- Hosted three well-received online events as part of a programme of themed talks aimed at residents, schools and businesses. Topics covered in these talks were sustainability at home; the great outdoors; and adapting to climate change. Audiences enjoyed a series of presentations given by expert guest speakers. Each online talk was followed by an open discussion during which viewers had the opportunity to share their own experiences of living greener and to ask panellists and Council representatives questions. These discussion sessions have proved to be a great forum through which to gather ideas to later share through Planet Woking. Recordings of the webinars are available via the Planet Woking website [event page](#).
- A growing set of community focused case studies inspired by local individuals and groups published to the [Get Involved](#) section of the Planet Woking website.
- In October 2020, the Natural Woking newsletter was relaunched as a Planet Woking e-newsletter which carries all the latest local climate change, sustainability and biodiversity project updates. This now has a circulation of over 600 readers. New subscribers can sign up to the newsletter at [www.planetwoking.co.uk/get-involved/newsletters/](http://www.planetwoking.co.uk/get-involved/newsletters/)
- The Council's website features a direct link to the Planet Woking website from the [climate change pages](#).
- Full page features in each edition of the Woking Magazine. The Magazine is circulated to all households in the Borough and available online [here](#).

5.0 Future Plans

5.1 The CEAP provides a framework for identifying continuing and future actions. As discussed in section 2, many themes and actions are rolled forward to reflect their ongoing nature.

5.2 Additionally, at its meeting on 20 January 2022, the Executive resolved to approve a number of priority activities identified for the forthcoming year to further embed the corporate commitment to climate action.

5.3 Key activities for 2022/23 include:

Activity	Outputs
Corporate Strategy 2022 - 2027	Feedback from community engagement undertaken in autumn 2021 showed that local climate action continues to be a key priority. This will be reflected in the themes of the new Strategy.
Climate Change Strategy review	An update to the Council's Climate Change Strategy is noted as an action within the CEAP. Green Infrastructure plans to update the Strategy this year.

Electric vehicle (EV) infrastructure	Activity is underway in Woking borough that will see enhanced local charging provision over the short and medium term, including 70 new EV bays becoming available within the new Red Car Park and 20 on-street bays being commissioned as part of SCC's <a href="#">on-street pilot project</a> in spring 2022. Officers from across the county continue to meet through the Surrey EV Forum. The aim of this forum is to work together to deliver a consistent strategy across the county to provide the necessary EV infrastructure for Surrey residents.
External assessment of our carbon footprint	<p>The Council's annual <a href="#">greenhouse gas (GHG) report</a> covers key corporate buildings but this only represents a proportion of the total estate and operations. It is a good indicator but does not provide a comprehensive carbon footprint for the entire Council estate.</p> <p>An external assessment of the Council's carbon footprint was approved by the Executive at its meeting on 20 January 2022. It will improve the Council's knowledge of its carbon footprint helping to further identify key areas of focus, particularly in reaching our net zero target by 2030.</p>
Sustainable development	New development will be guided by the latest good practice with a revised Climate Change Supplementary Planning Document due to be published late 2022. This follows a scoping exercise of the Council's current planning policies, how they align with its climate emergency declaration, what they cover and what gaps exist, which was completed by officers in Planning Policy in September 2021.
Household energy efficiency	<p>Households across the borough will continue to benefit from government grant funding for energy efficiency improvements through Action Surrey.</p> <p>£9.2m in government funding for the installation of measures to upgrade the energy efficiency of low income, fuel poor households across the county was awarded to the Green Jump Surrey project which was managed and delivered by Action Surrey on behalf of a consortium of Surrey local authorities. Over 400 households benefitted from more than 500 energy efficiency measures helping to reduce energy bills and save carbon.</p> <p>Following the success of this project, Action Surrey will be delivering further fully funded energy efficiency measures under the government's Sustainable Warmth scheme for eligible households across the county. The scheme launched in February 2022 with measures to be completed by June 2022.</p>
Continued engagement through the Planet Woking programme	<p>Ongoing communications and engagement to further raise the profile of what the Council and its partners are doing locally to address the climate and ecological declaration. This follows approval from the Executive in June 2021 for a further two years' funding up to July 2023. Activities to include:</p> <ul style="list-style-type: none"> <li>• a further themed webinar;</li> <li>• regular social media posts;</li> </ul>



	<ul style="list-style-type: none"> <li>• continued expansion of case studies and resources on the Planet Woking website;</li> <li>• promotion of local climate and biodiversity events and activities.</li> </ul>
Climate change e-learning	In order to assist staff and Councillors to understand their role in achieving the Council's climate targets, Neighbourhood Services staff are trialling an online climate e-learning module. It is hoped this will be made available as part of the Council's wider corporate training programme early in 2022 pending feedback from the pilot.
Engaging with the business community	<p>Officers from the Green Infrastructure team attend the Woking Chamber of Commerce's Environment Committee. This is a good opportunity to raise the profile of the climate and ecological emergency declaration and how the business community can assist and also continue to improve their own sustainability practices.</p> <p>Officers in Business Liaison plan to add environmental signposting pages to the Woking Works website which will offer sustainability advice and information to local businesses.</p>
Wild about Woking event	This joint event by Surrey Wildlife Trust and Woking Borough Council will promote nature and greenspaces in the local area. The programme will host a variety of engaging activities such as a nature trail, guided walks and wildlife themed crafts. Wild about Woking will launch Surrey Wildlife Trust's <a href="#">30 Days Wild</a> campaign and will raise awareness of how the public can help care for the environment through local biodiversity and greenspace projects. This free event takes place between 10am – 4pm on Saturday 21 and 11am – 4pm on Sunday 22 May 2022 in Woking Town Centre - no booking required. More information will be published at <a href="https://planetwoking.co.uk">https://planetwoking.co.uk</a> .
Renewable Energy	<p>In furtherance of the Renewable Energy Plan approved by the Executive in June 2021, opportunities for increasing the amount of energy derived from local renewable energy projects will continue to be explored, both across the Council estate and in the wider borough.</p> <p>An example of this is <a href="#">Community Energy South</a> (CES) which provides support and training for the development of community-led renewable energy groups and projects. CES supports groups to own or manage their own renewable energy installations in local communities, reduce energy consumption and help reduce fuel poverty. The project is being led locally by Surrey County Council with support from districts and boroughs.</p>
Collaborative working across Surrey	Woking Borough Council's Executive formally noted support of Surrey's Climate Change Delivery Plan at its meeting on 20 January 2022. This support recognises the clear links between our environmental objectives and continuing delivery against our area-wide climate and ecological action plans.

	WBC is represented at the Surrey Climate Change Officers' Group that meets monthly to progress joint working across the agenda and share good practice. There are also a number of linked officer working groups that have been set up in furtherance of SCC's Climate Change Delivery Plan and district/borough climate action plans.
Participation in research projects led by Surrey University's Centre for Environment and Sustainability	Students at the University's Centre for Environment and Sustainability are undertaking research on the affordability of low carbon solutions in tackling fuel poverty. The "Heat4All" decarbonisation research project will use Woking as a case study and apply its findings to the borough's demographics.
Raingardens	Raingardens are landscaped areas, designed to help slow down surface water run off, reducing the rate at that it enters the surface water drainage system. In turn, this helps to reduce the risk of flooding. The partnership project with Surrey County Council will see more locations around the borough benefit from raingarden installations with funding secured for a further three years.
Conservation	Continuing work with partners to protect our local habitats and wildlife with local heathland conservation work and initiatives such as the Great Crested Newt project; rain gardens and the installation of living green walls to boost urban biodiversity.
Supporting biodiversity through day to day service and project delivery	<p>The Council and its partners - including ThamesWey and Serco – continue to expand practices that support biodiversity. For example, new development schemes featuring swift bricks (supporting the Swifts in Woking project), green walls and green roofs, SuDs ponds/raingardens, and suitable tree and landscaping planting selections. These practices are also being incorporated into Council owned housing.</p> <p>Also continuing support for the successful conservation of peregrine falcons in Woking Town Centre (the Woking Peregrine Project).</p>
Wildflowers	Continuing work to expand the area of publicly owned/managed land used to grow wildflowers and/or allow grass to grow taller, whilst ensuring we maintain an attractive, cared for appearance throughout the Woking area.

## 6.0 Corporate Strategy

6.1 The activities outlined in this update report progress the commitments the Council has made in respect of its climate and ecological declaration and zero carbon pledge. Climate change is corporate priority and links to a number of corporate objectives, most notably effective use of resources, improving the borough's biodiversity and green infrastructure, engaging our communities, and supporting sustainable development and a strong economy.

## 7.0 Implications

Finance and Risk

- 7.1 There are no financial implications associated with this update report, however delivery of the CEAP will require an ongoing financial commitment by the Council and access to external funding.
- 7.2 Consideration will be given to opportunities for innovative finance mechanisms for local climate delivery. The affordability and mechanics of any such solutions will need to be carefully tested.

#### Equalities and Human Resources

- 7.3 There are no human resources implications associated with this update report, however future provision for climate change training is being progressed as referenced in section 5.
- 7.4 Whilst there are no direct equalities implications associated with this report, it is noted that the impacts of a changing climate can be felt more acutely by those that are vulnerable within our community. Examples of this include flood risk and tackling fuel poverty.

#### Legal

- 7.5 There are no legal implications with this report.

### **8.0 Engagement and Consultation**

- 8.1 The Council roadshows which took place during November and early December 2021 gave residents the opportunity help shape the future priorities of the borough, as part of a comprehensive programme of engagement and consultation to assist with the development of the Council's new five year corporate strategy (2022 – 2027). Feedback showed that local climate action continues to be a key priority for our local communities. This will be reflected in the themes of the new Strategy.
- 8.2 Much has been done in climate change communications through [Planet Woking](#) since its launch in September 2020 and this continues to be a platform through which to build on this to help raise awareness and strengthen community understanding and engagement with the borough's climate emergency declaration. A Planet Woking hub has also been added to the [Woking Community Forum](#) to further raise awareness of environmental projects and consultations.

### **9.0 Conclusions**

- 9.1 The Council has long been committed to protecting the environment. This update report reaffirms the pledges made by the Council in July 2019 through its climate and ecological emergency declaration and its continuing local action.
- 9.2 The declaration requires carbon neutrality across the Council's estate and operations by 2030. The CEAP provides a framework for identifying, progressing and monitoring actions in furtherance of this commitment. Much work has been undertaken to date and examples have been highlighted in this report.
- 9.3 However, momentum against the CEAP will need to be maintained and further progressed in order to reach zero carbon within eight years.
- 9.4 The activities planned for 2022/23 will continue to deliver against these commitments. In particular, the proposed independent carbon footprint assessment, will enable improved knowledge and prioritised action and investment. It will also assist with additional benefits such as emissions trajectories; interim reduction targets and insight into where best to invest to yield carbon reduction and value for money. A cost/benefit analysis of interventions over time will help inform best value both economically and environmentally and provide a data led focus in the Council's environmental decision making.

- 9.5 Ongoing collaborative working plus the identification of external and innovative funding mechanisms at a time of increasing financial pressures will also continue to be crucial to this agenda.

REPORT ENDS

### **Climate Change and Sustainability Timeline**

The list below highlights some key activities undertaken across WBC's estate since 1990/1991.

1990/1991	The Council embarks on programme of energy efficiency works across its own estate
1994	Woking Environment Action (formerly called <a href="#">Woking Local Action 21</a> ) established
1997/1998	Combined Heat and Power (CHP) and first phase of solar panels installed at Brockhill
February 1999	<a href="#">Thameswey Ltd</a> established
July 1999	<a href="#">Thameswey Energy Ltd</a> established
2001	Second phase of solar panels installed at Brockhill
2001	Awarded the Queen's Award for Enterprise
March 2001	Woking CHP Energy Station officially opened
December 2002	Climate Change Strategy adopted
2003	Climate Neutral Development Guidance adopted
March 2003	Cross political party Climate Change Working Group established
June 2003	Woking Park Fuel Cell / CHP officially opened
June 2005	Updated Climate Change Strategy adopted
June 2005	First demonstration hybrolight commissioned

March 2005	Awarded the Beacon Council Status for Sustainable Energy
December 2005	Awarded Low Carbon Leaders' Award
2006	First electric vehicle (EV) charging points installed in town centre car parks
March 2006	Energy Saving Trust fleet health check
Autumn 2006	Enterprise Rent A Car Ltd car club introduced for Council business mileage
March 2007	Awarded Beacon Status for Promoting Sustainable Communities through the Planning Process
2008	Revised Climate Change Strategy adopted
2008/2009	Beacon Council Status for Tackling Climate Change
2008/2009	The Council enters partnership with Enterprise Rent A Car Ltd to deliver a car club for business mileage reducing emissions and saving money on mileage claims
2008 to 2011	Cycle Woking programme delivered
2009	<a href="#">Action Surrey</a> created as part of the Thameswey Group to give impartial energy advice to households, schools and businesses helping them save money and reduce CO2 emissions
March 2012	Environmental audit conducted by Cap Gemini
2012/2013	Expansion of <a href="#">electric vehicle charging points</a> in town Centre car parks (ongoing)
December 2013	<a href="#">Climate Change Supplementary Planning Document (SPD)</a> adopted by Council.
March to August 2015	Electric vehicle pilot as part of the Council's car club arrangements

September 2015	<a href="#">Woking 2050</a> , revised Climate Change Strategy adopted
January/February 2018	Air quality monitoring tubes installed on Victoria Way at the junction with Lockfield Drive (at the former Toys R Us building, and at Victoria Arch junction)
Spring 2018	Plastic water bottles removed from Council Chamber meetings, china cups and glasses replaced plastic and paper cups in all meeting rooms. Segregated waste bins, including food waste, introduced into staff kitchens in Civic Offices.
October 2018	Diesel vehicles banned from the Council's lease car fleet
2018/2019	New Vision Homes (NVH) invested £5.7m into the existing housing stock as part of the asset management programme. £500,000 of which was focused on improving the energy efficiency of blocks through external wall, cavity wall and loft insulation programmes.
February 2019	<a href="#">Electric vehicle position statement</a> adopted and published on website
April 2019	ThamesWey's new energy centre on Poole Road received planning permission
July 2019	<a href="#">Single Use Plastics Policy</a> adopted
July 2019	<a href="#">Climate emergency declared</a>
September 2019	<a href="#">Minutes of the Climate Change Working Group</a> added to the Council's website to enhance awareness of its activities in this area.
November 2019	Five trees planted at Byfleet Primary School to mark National Tree Week. The planting was part of Surrey County Council's initiative to plant 1.2 million trees in the county by 2030.
December 2019	<a href="#">Minutes of the Climate Change Working Group</a> added to the Council's website to enhance awareness of its activities in this area.
February 2020	Carbon neutral definitions and baselines determined and adopted by Woking Borough Council along with the identification of priority carbon reduction activities for 2020 to 2021.
February 2020	Woking Borough confirmed as part of a Surrey County Council pilot to install on-street charging points. SCC was awarded £470,000 to install 80 fast on-street charging points for electric vehicles across Woking,

Spelthorne, Guildford and Waverley Borough Councils during 2020 to 2021.

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March 2020	Seven trees planted on Surrey County Council highway land adjacent to Horsell Lodge to mark Surrey Tree Week.
March 2020	<a href="#">Minutes of the Climate Change Working Group</a> added to the Council's website to enhance awareness its activities in this area.
March 2020 onwards	Activities post March 2020 are captured within CEAP updates which are available on the Council's website at <a href="http://www.woking.gov.uk/nature-and-sustainability/climate-change/climate-emergency-action-plan">www.woking.gov.uk/nature-and-sustainability/climate-change/climate-emergency-action-plan</a> .

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# Tackling Climate Change Locally

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Overview and Scrutiny Committee  
21 March 2022

Lara Beattie, Senior Policy Officer,  
Green Infrastructure, WBC



2005-2006  
Sustainable Energy



2007-2008  
Promoting Sustainable  
Communities Through  
the Planning Process



2008-2009  
Tackling Climate Change

Towards tomorrow today



# Introduction

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- Overview of WBC's climate change activities
- Work to date
- Future projects and plans



INVESTOR IN PEOPLE

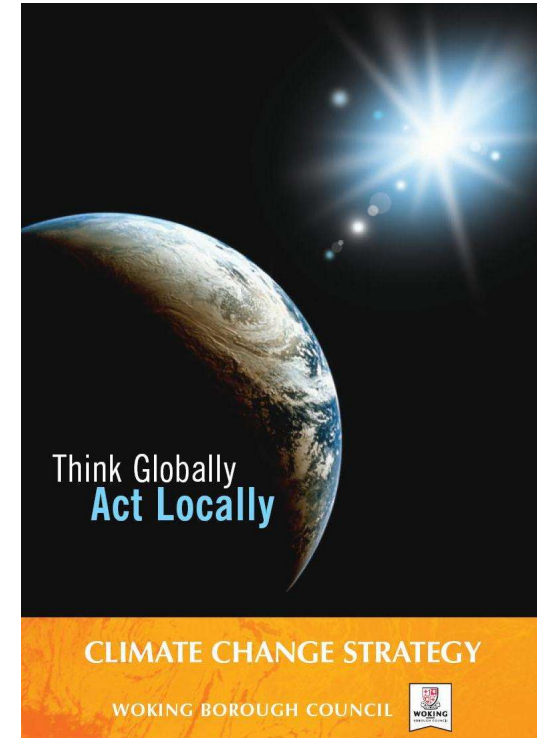


Towards tomorrow today



# Background and timeline

- Longstanding commitment to the environment
- First Climate Change Strategy (2002, pictured)
- Activity timeline (Appendix 1)
- Woking 2050 (2015)
- Natural Woking (2016)
- Climate Change Working Group (est. 2003)



# Climate and Ecological Emergency: Declaration and Action Plan

- 25 July 2019 – cross party declaration
- Carbon neutral by 2030 across Council estate
- 2050 or before borough wide
- 2018/19 baseline year
- Climate Emergency Action Plan (CEAP)
- Quarterly updates to Climate Change Working Group and on website

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INVESTOR IN PEOPLE



Towards tomorrow today



# Activities since July 2019 – Energy

- Green Jump Surrey £9m funded energy efficiency measures delivered by Action Surrey
- Greenhouse gas report shows 45% reduction on baseline year (NB. coincides with national lockdowns)
- Renewable Energy Plan
- Poole Road Energy Centre

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INVESTOR IN PEOPLE



Towards tomorrow today



# Activities since July 2019 - Transport

- £166k government funding from OZEV awarded for EV points at Victoria Place development
- On-street electric vehicle charging pilot
- Surrey Electric Vehicle (EV) Strategy Forum
- Electric car club vehicle
- Dukes Court EV and e-bike chargers



# Activities since July 2019 - Policy

- WBC scored 70% in Climate Emergency UK's league table placing it tenth in the country's list of district councils
- Climate change important to Woking residents
- Executive approval of carbon footprint assessment and SCC Greener Futures Climate Change Delivery Plan





# Activities since July 2019 – Sustainable Development & Habitats

- Climate Change and Town Centre Masterplan SPDs
- Great Crested Newt Pilot Project - first five years
- Raingardens
- Living green walls
- Countryside and heathland management
- Sutton Green Flood Alleviation scheme

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INVESTOR IN PEOPLE



Towards tomorrow today





# Partnership Working

- Climate Change Working Group
- ThamesWey and Action Surrey
- Woking Environment Action (WE Act)
- Surrey Heathland Partnership
- Surrey Wildlife Trust
- Surrey Climate Change Officers' Group
- SCC's Greener Futures Climate Change Delivery Plan





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INVESTOR IN PEOPLE



Towards tomorrow today



# Planet Woking

- Communicate; engage; inspire action
- There is no Planet B – everyone has a responsibility to look after Planet Woking
- But how?
- Resources – website; social media; webinars
- Community focused case studies
- Planet Woking newsletter



# Future Plans

- Climate Change Strategy review
- Electric vehicle infrastructure
- External assessment of our carbon footprint
- Household energy efficiency improvements
- Continued engagement through the Planet Woking programme and partnership events such as Wild About Woking (21 and 22 May)



# Conclusion

- Strong environmental record
- But accelerated action needed
- CEAP framework
- Carbon footprint assessment
- 8 year challenge
- Partnership working and innovative funding



# Thank You

## Any questions?

[green@woking.gov.uk](mailto:green@woking.gov.uk)



OVERVIEW AND SCRUTINY COMMITTEE – 21 MARCH 2022

## QUARTERLY NOISE COMPLAINTS UPDATE

### Executive Summary

The Overview and Scrutiny Committee considered a Notice of Motion at its meeting on 7 June, whereby a decision was made to adopt changes to Environmental Health's reporting procedures with regards to construction noise complaints and applications for Prior Consent Notices.

It was agreed that Ward Councillors would be consulted on applications for Prior Consent Notice for noisy works outside of the permitted hours and that a quarterly report be prepared and submitted to the Overview and Scrutiny Committee providing details of noise complaints received.

This report sets out the number of noise and dust complaints that the Council's Environmental Health service received per quarter since Jun 2021. It also summarises the number of applications for Prior Consent Notices received and total consultations to have taken place with Ward Cllrs within this time.

### Recommendations

:

**RESOLVE That:** The report be received and noted.

The Committee has the authority to determine the recommendation(s) set out above.

<b>Background Papers:</b>	Notice of Motion Supplementary Report
<b>Reporting Person:</b>	Councillor Kevin Davis Email: <a href="mailto:cllrkevin.davis@woking.gov.uk">cllrkevin.davis@woking.gov.uk</a> Geoff McManus, Director of Neighbourhood Services Email: <a href="mailto:geoff.mcmanus@woking.gov.uk">geoff.mcmanus@woking.gov.uk</a> , Extn: 3707
<b>Contact Person:</b>	Emma Bourne, Environmental Health Manager Email: <a href="mailto:emma.bourne@woking.gov.uk">emma.bourne@woking.gov.uk</a> , Extn: 3654
<b>Portfolio Holder:</b>	Councillor Kevin Davis Email: <a href="mailto:cllrkevin.davis@woking.gov.uk">cllrkevin.davis@woking.gov.uk</a>
<b>Shadow Portfolio Holder:</b>	Councillor Ken Howard Email: <a href="mailto:cllrken.howard@woking.gov.uk">cllrken.howard@woking.gov.uk</a>
<b>Date Published:</b>	11 March 2022





## **1.0 Introduction**

- 1.1 At its meeting on 11 February 2021, the Council referred a Notice of Motion submitted by Councillor Lyons, which dealt with the limitation on noise from construction sites, to the Executive.
- 1.2 The Executive considered the Motion at its meeting on 25 March 2021 and recommended to Council that the Motion be not supported.
- 1.3 At Council on 8 April 2021, it was resolved that the Motion be deferred to enable it to be considered by the Overview and Scrutiny Committee at its meeting on 7 June 2021, and the Executive at its meeting on 17 June 2021, with a view to the matter being brought back to Council in July 2021.
- 1.4 The Overview and Scrutiny Committee considered the Motion at its meeting again on 7 June 2021. The views of the Committee were of such that the existing process is fit for purpose, but that additional steps could be taken by Environmental Health to consolidate existing arrangements; including consulting with Ward Councillors on applications for Prior Consent, improving communication with residents and presenting a quarterly report to the Overview and Scrutiny Committee providing details of noise complaints received.
- 1.5 These recommendations were reported to the Executive on 17 June 2021 and approved.

## **2.0 Complaints Data**

- 2.1 Since the implementation of the new reporting requirements, Environmental Health provided a detailed analysis of the first quarter results by email to Councillor Sanderson on 24 August 2021. The results were backdated to 1 January 2020 and therefore covered a 19 month period. Over this time, a total of 194 noise complaints were made between 1 January 2022 and 18 August 2021, half of which (68) were residential and 39 of which related to noisy town centre works. Only 16 dust complaints were received in total and 20 Section 61 Prior Consent Notices were issued. At this point in time, Councillors had only been consulted on the 3 applications which came in between June and August 2021. See [Appendix 1] for the number of complaints and notices broken down by quarter, [Appendix 2] for the breakdown of complaints received and [Appendix 3] for the report sent to Cllr Sanderson.
- 2.2 A log of all noise complaints and Prior Consent Notices issued is maintained by the Environmental Health Service and updated on a regular basis. The figures for 2021 can be found attached in [Appendix 1 and 2]
- 2.3 The data contains all noise and dust pollution complaints made to the Environmental Health service, broken down by quarter and complaint type. The data captured is a record of every complaint made under the category of construction noise / plant & machinery noise and therefore includes various one-off complaints that have either not been substantiated or have not required any further investigation by Environmental Health, for instance emergency highways/ gas works, or cases where diary sheets have not been returned by the complainant.
- 2.4 102 complaints were received in total throughout 2021 under the category of plant and machinery noise. 31 of those were domestic noise complaints (primarily neighbours complaining about noise from house renovations), 25 were complaints about noise from Town Centre construction works, 3 related to other Council developments (namely Wells Court and Hale End), 10 were noise complaints about the Sheerwater development site, 10 were complaints about general noise from some of the 'light industrial' categorised sites in the Borough and 33 were from works carried out by other agencies or commercial companies (SCC, housing developments outside of the Town Centre, leisure and educational

establishments undergoing works and suspected noise from works to the railway line, to name a few).

- 2.5 Environmental Health received significantly less dust complaints in 2021, compared to 2020. There were only 7 complaints in total, 3 of which related to the Days Aggregates yard. Officers have engaged in regular monitoring visits and discussions with the Management team of Day Aggregates this year to improve their processes and ensure Best Practicable Means are being applied at all times.
- 2.6 A full breakdown of the complaints made to this service can be found on the second tab of Appendix 1.

### **3.0 Prior Consent Notices**

- 3.1 The total number of Prior Consent Notices (PCNs) that Environmental Health have issued for out of hours noisy works, granted to take place outside of the permitted hours of 8am – 6pm Mon to Fri and 8am – 1pm on Saturdays, are listed in Appendix 1.
- 3.2 In 2020, 18 Prior Consent Notices were issued and a total of 2 section 60 Notices were served for breaches to these regulations.
- 3.3 In 2021, 19 Prior Consent Notices were issued and 4 section 60 Notices were served. So far this year (2022), we have served 2 Prior Consent Notices.
- 3.4 Since June, when the Council introduced a consultation period with Councillors on PCN applications, 12 applications have been shared with Councillors for comment. In addition, Councillors have also been notified of other emergency works and / or extensions to existing prior consent notices, to ensure residents and Councillors alike, are provided with prior notification and are still given the opportunity to comment.
- 3.5 Delegated Authority Forms are completed for all Notices issued to ensure the information is readily available for the public to view on the Woking Borough Council website.

### **4.0 Corporate Strategy**

- 4.1 The additional measures arising from this report will support delivery of the corporate plan objectives for sustainable development and a strong economy whilst increasing transparency for residents.
- 4.2 Other corporate priorities, as outlined in the Corporate Strategy, have been met through engagement and consultation improvements by subsequently improving communication, rapport and the health and wellbeing of Borough residents.

### **5.0 Implications**

#### Finance and Risk

- 5.1 There are no financial implications arising from this report.
- 5.2 There are no risk management issues arising from this report.

#### Equalities and Human Resources

- 5.3 No human resource or training and development issues are arising from this paper.

#### Legal

5.4 Environmental Health have undertaken the necessary statutory, procedural and policy steps available to the Council and there are no legal implications which arise from this report.

**6.0 Engagement and Consultation**

6.1 The Council's Portfolio Holder, Councillor Kevin Davis, and professional environmental health bodies have been engaged in the preparation of this report.

6.2 The Chairman of the Overview and Scrutiny Committee was consulted in the preparation of this report.

REPORT ENDS



Quarterly Reporting  
Construction site **NOISE**- Notices Served

Q u a r t e r	Month/ Year	Total Complaints	S.60 Notices Served	S.61 PCNs Served	Total emails to Cllrs
2020					
Q1	Jan - Mar 20	21	2	18	N/A
Q2	April - June 20	49			
Q3	July - Sept 20	35			
Q4	Oct - Dec 20	21			
<b>TOTALS</b>		<b>126</b>	<b>2</b>	<b>18</b>	
2021					
Q1	Jan - Mar 21	29	1	3	n/a
Q2	April - June 21	26	1	5	n/a
Q3	Jul - Sept 21	31	2	4	3
Q4	Oct - Dec 21	16	0	7	7
<b>TOTALS</b>		<b>102</b>	<b>4</b>	<b>19</b>	
2022					
Q1	Jan - Mar 22	6	2		2 (+ 2 informatives for emergency works)
Q2	April - June 22				
Q3	July - Sept 22				
Q4	Oct - Dec 22				
2023					
Q1	Jan - Mar 23				
Q2	April - June 23				
Q3	July - Sept 23				
Q4	Oct - Dec 23				

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Quarterly Reporting  
Construction site **DUST** Notices Served

Q u a r t e r	Month/ Year	Total Complaints	S.60 Notices Served	S.61 PCNs Served
2020				
Q1	Jan - Mar 20	2	0	0
Q2	April - June 20	4		
Q3	July - Sept 20	4		
Q4	Oct - Dec 20	2		
<b>TOTALS</b>		<b>12</b>		
2021				
Q1	Jan - Mar 21	1	0	0
Q2	April - June 21	4	0	0
Q3	Jul - Sept 21	1	0	0
Q4	Oct - Dec 21	1	0	0
<b>TOTALS</b>		<b>7</b>		
2022				
Q1	Jan - Mar 22			
Q2	April - June 22			
Q3	July - Sept 22			
Q4	Oct - Dec 22			
2023				
Q1	Jan - Mar 23			
Q2	April - June 23			
Q3	July - Sept 23			
Q4	Oct - Dec 23			









OVERVIEW AND SCRUTINY COMMITTEE – 21 MARCH 2022

## **SAFER WOKING PARTNERSHIP – COMMUNITY SAFETY PLAN**

### **Executive Summary**

This report provides the Overview and Scrutiny Committee with the opportunity to scrutinise the draft Safer Woking Partnership Plan 2022-25.

The plan for 2022-25 remains very similar to previous plans with 5 key priority areas of: Anti-Social Behaviour; Crime; Drugs and Alcohol, Reducing Reoffending and Preventing Violent Extremism.

The draft plan proposals were considered by the Community Safety Task Group at its meeting on 8 March 2022 where it was approved in principle for publication subject to scrutiny by this Committee. The Joint Committee has previously agreed to delegate approval, in consultation with the Chair of the Community Safety Task Group, to make any minor amends as a result of scrutiny by the Overview and Scrutiny Committee so that the Partnership Plan may be published as promptly as possible after this meeting. Should the Overview and Scrutiny Committee have any significance issues of concern, the matter will be referred back to the Community Safety Task Group to consider prior to publication.

### **Recommendations**

The Committee is requested to:

#### **RESOLVE That**

The Safer Woking Partnership Plan 2022-25 be endorsed.

The Committee has the authority to determine the recommendation(s) set out above.
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### **Background Papers:**

Overview and Scrutiny Committee 22 March 2021, 25 March 2019, 26 March 2018, 27 March 2017, 4 April 2016, 23 March 2015, 31 March 2014, 25 March 2013, 19 March 2012, 21 March 2011, 6 December 2010 and 29 March 2010

Safer Woking Partnership Plan 2021-2024

Police and Justice Act 2006

Guidance for the Scrutiny of Crime and Disorder Matters - England

Sustainability Impact Assessment

Equalities Impact Assessment

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## Safer Woking Partnership – Community Safety Plan

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### 1.0 Introduction

- 1.1 This report provides the Committee with the opportunity to scrutinise the draft Safer Woking Partnership Plan 2022-25. The Woking strategic assessment supported the decision making on the priorities for the plan, as well as other data, such as crime and anti-social behaviour, Surrey and the Joint Strategic Needs Assessment, and officers' knowledge and experience.
- 1.2 The Police and Justice Act 2006 gave local authorities responsibility for considering crime and disorder matters. On 6 December 2010 the Overview and Scrutiny Committee agreed a recommendation in a report on a suggested scrutiny agreement. This agreed that each new Safer Woking Partnership Plan would be brought annually to the Overview and Scrutiny Committee for appropriate scrutiny.

### 2.0 Development of the Safer Woking Partnership Plan

- 1.1 The Crime and Disorder Act 1998 placed a new duty on the police and local authorities to work together to develop and implement three year strategies to tackle crime and disorder. These strategies are now based on an annual strategic assessment which aims to provide partnerships with intelligence and evidence of the priorities and problems for their partnership that will inform effective and responsive delivery structures.
- 1.2 The annual strategic assessment work identifies current and possible future crime, disorder and substance misuse issues from sound evidence and analysis of data obtained via Surrey, Joint Strategic Needs Assessment and relevant agencies. Locally officers have considered appropriate data and information which, when coupled together with their knowledge and experience, has led us to agree to carrying forward the current key priorities, with some minor amendments, for the production of the draft Safer Woking Partnership Plan 2022-25 (see Appendix 1).
- 1.3 The plan has 5 key priority areas as follows:
  - a) Anti-Social Behaviour - includes identifying and supporting victims and addressing key hotspot locations and problem individuals.
  - b) Crime - targeting crime prevention for fraud, domestic abuse, child exploitation (a national and local priority), hate crime and serious organised crime, while supporting victims appropriately.
  - c) Drugs and Alcohol - addressing the priorities contained in the Surrey Substance Misuse Strategy.
  - d) Preventing Violent Extremism - awareness raising and training for frontline staff
  - e) Reducing Reoffending - focusing on the support and development of the current multi-agency approaches with suitable interventions targeted at the most prolific offenders.
- 1.4 Following scrutiny by the Overview and Scrutiny Committee the final plan will be published on the Woking Borough Council web site, unless there is a significant issue in which case the matter will be referred back to the Community Safety Task Group for further consideration. The implementation of the plan will be monitored by the Community Safety Task Group of the Joint Committee with quarterly action plan reports. The quarterly reports will continue to be circulated to all borough and county members.

### 3.0 Corporate Strategy

3.1 There was a recent programme of community engagement roadshows and a survey that has helped in the development of our new Corporate Strategy. This partnership plan will enable us to respond to the following that were identified through this consultation:

- Make the borough a safe place for everyone
- Support older and vulnerable people in our community
- Ensure that all of our towns and villages are thriving places.

### 4.0 Implications

#### Finance and Risk

4.1 It is anticipated that the work on the implementation of the partnership plan can be accommodated within existing resources and funding, but it may include bidding for funding for specific projects.

4.2 There are no known implications for risk.

#### Equalities and Human Resources

4.3 There are no known equality implications.

4.4 It is currently anticipated that the implementation work can be accommodated within existing staffing resources.

#### Legal

4.5 The production of the strategic assessment and the publication of the partnership plan fulfil some of the statutory requirements of the Crime and Disorder Act 1998.

4.6 Much of the work within the plan supports our responsibilities under Safeguarding.

### 5.0 Engagement and Consultation

5.1 The new community engagement platform was used to carry out a survey of residents on crime, anti social behaviour and community safety. In total 155 questionnaires were completed from residents across the borough. This was used to inform the decisions on priorities and the action plan for the Safer Woking Partnership Plan. Some summary information is provided in Appendix 2.

5.2 The information from the recent programme of community engagement roadshows and survey has also fed into the development of this plan (see 3.1).

### 6.0 Conclusion

6.1 The scrutiny of the draft proposals for the Safer Woking Partnership Plan 2022-2025 is an important function of the Overview and Scrutiny Committee this year and helps it meet the requirements of the Crime and Disorder (Overview and Scrutiny) Regulations 2009, section 20 (3) and (4) of the Police and Justice Act 2006. The Overview and Scrutiny Committee is designated the Council's crime and disorder overview and scrutiny committee.

## **Safer Working Partnership – Community Safety Plan**

- 6.2 The Committee is asked to scrutinise the plan and either endorse the plan, or if there is a significant area of concern feedback such to the Community Safety Task Group for them to re-consider prior to publishing.

REPORT ENDS

Draft Community Safety Plan



**Safer Woking Partnership  
Partnership Plan  
2022-2025**

**Aims**

The Safer Woking Partnership has the following aims:

- To identify, protect and support the most vulnerable people and areas in our communities, and tackle offenders who are involved in criminal and/or antisocial behaviour
- To promote crime prevention to maintain the low levels of crime and disorder
- To promote reassurance
  - to involve the public and work with all communities to reduce the fear of crime and provide people with a sense of safety and reassurance
  - to improve education/knowledge for the public to support their own feelings of safety

The partnership will:

- Work jointly with other statutory and voluntary agencies
- Build capacity within the neighbourhoods and communities to enable them to contribute to the delivery of the aims of this plan.

### Key Priorities for the Safer Woking Partnership

The priorities that were identified through a local assessment and agreement are set out in the table on pages 4 and 5. They were identified by an analysis of key data sets, a review of national and regional targets and draw on the knowledge and experience of local partnership officers. In addition to information provided by statutory partners consultation with local residents was undertaken through the Woking Borough Council Engagement platform.

For each priority issue, we will use the following methods to address them:

1. Established partnership delivery mechanism, including:

- JAG: The Joint Action Group (JAG) is a multi agency problem solving group which deals with problem locations in the borough and meets every six or seven weeks. They consider issues including antisocial behaviour, rough sleeping and arson.
- SOC JAG: This is a meeting that discusses problem areas related to Serious Organised Crime (SOC), such as County Lines, cuckooing, modern slavery and human trafficking. It meets every six or seven weeks before JAG.
- CHaRMM: The Community Harm and Risk Management meeting (CHaRMM) is a multi agency problem solving group which supports victims and deals with problem individuals or families in the borough and meets on a monthly basis.
- PPYP - Prioritising Prevention for Young People. This is a multi-agency approach to being pro-active regarding young people in Surrey that need help and support.
- PPOMP: Priority and other Prolific Offenders Management Panel meets monthly, works with prolific offenders and fast tracks them through the Criminal Justice System.
- MAPPA: Multi Agency Public Protection Agreement meets monthly and monitors dangerous individuals, including sex offenders.
- MARAC: Multi Agency Risk Assessment Conference where high risk domestic abuse cases are assessed and appropriate actions agreed on a monthly basis.
- RMM: Risk Management Meeting meets weekly to monitor and risk assess missing and exploited children.
- Surrey Youth Offending Family Support - To work with Targeted Youth Support/Surrey Youth Offending Service in successfully managing the transition of young adult offenders into the adult Probation system.
- MASH: The Surrey Multi Agency Safeguarding Hub (MASH) is the initial point of contact that aims to improve the safeguarding response for children and adults at risk of abuse or neglect through better information sharing and high-quality and timely responses.
- MEAM – Surrey Probation are linking in with Surrey Adult Matters – our local version of the making every adult matter. This is a wraparound support service for those people with multiple disadvantage, not just for those with criminal convictions; but here there is often a significant overlap.
- Domestic Abuse Forum is a multi-agency group that helps to deliver the county domestic abuse strategy at a local level.
- Domestic Abuse Management Board meets quarterly and oversees county wide domestic abuse work, including any campaigns.
- Licensing Tasking Meeting: This group meets monthly and provides Surrey Police, Surrey County Council Trading Standards and Woking Borough Council the opportunity to discuss any concerns regarding licensed premises, agree actions and is used as the primary source for arranging joint agency enforcement work.
- The Family Support Programme is a programme of intensive support offered to the most vulnerable and/or chaotic families in the Borough to help them achieve positive changes in their lives.

## **Safer Woking Partnership – Community Safety Plan**

- Family Safeguarding team – Probation specialist domestic abuse workers will work alongside mental health and substance misuse workers from the Surrey Family Safeguarding team. To engage in work with the “toxic trio” including families who are not in the criminal justice system.
- Youth Engagement Scheme (YES) run by Surrey Fire and Rescue Service, which is aimed at addressing anti social behaviour, youth crime, low self esteem and low motivation for those aged 14-17.
- Firewise Scheme run by Surrey Fire and Rescue Service which offers counselling for juvenile fire setters.
- The Health and Wellbeing Action Plan of the Woking Joint Committee.
- Woking Integrated Youth Strategy and Action Plan.
- Voluntary organisation networks, including Woking Neighbourhood Watch, Residents Associations and Woking Street Angels.

### **2. Mainstream agency work**

Where the issue identified is the core responsibility of one of the partner agencies this will be dealt with through those particular agencies business processes. This includes the local authority’s plans, relevant CCG plans, the Surrey Fire and Rescue Local Station Plan for Woking and the Local Policing Plan.

### **3. Support to victims**

To ensure that victims are at the heart of every investigation and that the Victim Code is applied in every case to promote confidence in crime reporting and every police response.

Promote and encourage the use of the Community Trigger where victims of anti social behaviour indicate they are not happy with any previous attempts to resolve the ASB. Ensure that opportunities are taken to raise awareness of this process through websites, events and campaigns such as ASB week.

Promote the use of the online reporting of anti social behaviour via Woking Borough Council’s website by using existing networks such as Neighbourhood Watch and social media.

Women - To continue to support the work of the Women's Support Centre Surrey. To support positive engagement in community sentences.

### **4. Water Safety Partnership**

We will be developing a local water safety plan to support the new Surrey Water Safety Partnership.

### **5. Violence Against Women and Girls Strategy**

There is a county group currently working on a Surrey Violence Against Women and Girls Strategy. Once this is agreed we will be developing and supporting the plan locally.



## Safer Woking Partnership Priorities

Note: The priorities below are listed alphabetically not in a priority order

Priority	Detail
1	<p><b>Antisocial behaviour (ASB)</b></p> <ul style="list-style-type: none"> <li>• Identify and support repeat and vulnerable victims of ASB and tackle the anti social behaviour of individuals and families through the CHaRMM process and the Family Support Programme (FSP)</li> <li>• Identify and address hotspot locations of ASB, particularly repeat locations, reported and actioned as appropriate through the JAG process and, if involving Serious and Organised Crime (SOC), through the SOC JAG</li> <li>• To safeguard public spaces through the removal of disorder by appropriate use of Dispersal Orders and PSPOs</li> <li>• Take steps to address key anti social behaviours as identified through consultation.</li> </ul>
2	<p><b>Crime</b></p> <ul style="list-style-type: none"> <li>• Targeting awareness around crime prevention for Fraud offences.</li> <li>• Tackling domestic abuse is a key priority recognised county wide <ul style="list-style-type: none"> <li>○ Raise awareness of domestic abuse, how to report it and how to get support</li> <li>○ Work with our local specialist domestic abuse service, Your Sanctuary, in the provision of support to survivors of domestic abuse living in our community</li> <li>○ Work with the Domestic Abuse Management Board to implement the Surrey Domestic Abuse Strategy and support local and county wide campaigns</li> </ul> </li> <li>• Promote partnership resilience and awareness of Serious and Organised Crime, including County Lines, Cuckooing, Child Exploitation (Criminal and Sexual), Modern Slavery, fraud and Organised Crime Groups through partnership and community/business training and joint responses to local problems, such as the Risk Management Meeting (RMM)</li> <li>• Tackle and raise awareness of Hate Crime across the Borough and build up community confidence in reporting incidents</li> <li>• Work with Partners to ensure that victims, where appropriate, receive a multi agency approach to safeguarding</li> </ul>

<p align="center">3</p>	<p><b>Drugs and Alcohol</b></p> <ul style="list-style-type: none"> <li>• Support appropriate partnership work that will assist with the implementation of the Woking Health and Wellbeing Strategy and Action Plan</li> <li>• Development and implementation of suitable activity to tackle issues of concern in the town centre, particularly around the night time economy, which includes supporting the PSPO, town centre dispersal orders and Woking Street Angels</li> <li>• Support the local implementation of the Surrey Substance Misuse Strategy</li> <li>• Tackle local issues through local operations, including test purchasing and licencing reviews</li> <li>• Partnership support to proactive Police led operations to tackle drug supply and exploitation of the vulnerable</li> <li>• Treatment pathways - To support and monitor Woking offenders in accessing and engaging with the treatment pathway for drug and alcohol misuse</li> </ul>
<p align="center">4</p>	<p><b>Preventing violent extremism</b></p> <ul style="list-style-type: none"> <li>• Work together on the implementation of relevant aspects of local agency Prevent plans</li> </ul>
<p align="center">5</p>	<p><b>Reducing reoffending</b></p> <ul style="list-style-type: none"> <li>• To work in partnership in assessing, managing and implementing Court sentences for those convicted offenders who have the greatest impact on the community in Woking through MARAC, Integrated Offender Management (IOM) and MAPPA</li> <li>• IOM - To support, evaluate and implement the learning from the North Surrey IOM pilot being led by Surrey Police in the West Surrey area.</li> <li>• To contribute to the assessment and action planning of offenders who present a detrimental impact upon the community in Woking via the CHaRMM process</li> <li>• To continue to support the work of the Women's Support Centre Surrey</li> <li>• To work with Surrey Family Support Service in successfully managing the transition of young adult offenders into the adult Probation system</li> <li>• To support and monitor Woking offenders in accessing and engaging with the treatment pathway for drug and alcohol misuse</li> <li>• Community Payback - To empower People on Probation to complete their Community Payback hours whilst learning new skills and improving their employment prospects and developing confidence in those harder to reach people.</li> <li>• To work with community partners to deliver the order of the Court through projects that benefit the local community.</li> </ul>

Action Plan for 2022/23

Area	Delivery	Success measures	Target	Monitor/leads
Anti social behaviour	PSPO monitored through agreed enforcement strategy.	Accurate recording of breaches.  Referrals made from identified repeat offenders  FPN / Court outcomes	Throughout duration of action plan.	Oli Walker
	Quarterly partnership ASB locations and themes reporting at JAG	Number of relevant referrals received / number of referrals completed	JAG meetings (every 6-7 weeks)  SOC JAG meetings (every 6-7 weeks)	Kit Moc
	Partnership ASB week w/c 18 <sup>th</sup> July 2022	Successful run media / awareness raising of event.  Op Invasion day 21/07/22	W/c 18 <sup>th</sup> July 2022  21/07/2022	Oli Walker / Kit Moc
	Engagement to Woking community in understanding ASB and tools used to tackle it: <ul style="list-style-type: none"> <li>• Article in Woking magazine focusing on ASB</li> <li>• Celebrating success in ASB</li> <li>• Consult with residents where appropriate</li> <li>• Attend Community events / Engagement stands</li> </ul>	Record of articles produced/disseminated  Promotion of ASB week  Retain any consultation undertaken  Record events attended designed to target identified issue eg E scooter engagement	Throughout duration of action plan.	Oli Walker / Kit Moc

## Safer Woking Partnership – Community Safety Plan

<b>Crime</b> <ul style="list-style-type: none"> <li>• <b>Fraud</b></li> <li>• <b>Domestic Abuse</b></li> <li>• <b>Hate Crime</b></li> <li>• <b>Serious and Organised Crime (SOC)</b></li> </ul>	Fraud - Education of partners	SOC JAG meetings (every 6-7 weeks)  Support Op Signature  Distribute “Little book of Big Scams”	Throughout duration of action plan.	Kit Moc
	DA awareness week	Promotion of week / online campaign	June 22	Camilla Edmiston
	White Ribbon campaign	Social media campaign and staff awareness sessions	25 <sup>th</sup> Nov – 10 <sup>th</sup> Dec 2022	
	Support Hate crime awareness week 8th-15th October 2022, including case study	Successfully run media / awareness raising of event.	8th-15th October 2022	Kit Moc / Oli Walker
	Support the county lines intensification weeks	Support the county delivery mechanism	Throughout duration of action plan.	Surrey Police County Lines Coordinator
	Promote awareness of Child Exploitation and how to identify it. Encouraging submission of partnership intelligence forms.	Promote through CHaRMM / SOCJAG and record forms submitted	Throughout duration of action plan.	Kit Moc / Camilla Edmiston
<b>Drugs and alcohol</b>	Support Surrey Substance Misuse Strategy	Support the county delivery mechanism	Throughout duration of action plan.	Smart Group/ Womens Support Centre
	Support current licensing initiatives, such as Pubwatch	Scope requirement for Pubwatch post COVID	Throughout duration of action plan.	Matt Cobb Leslie Sumner
	Continue with Test Purchasing operations locally	Record results of pre planned operations  Respond to any intel around premises suspected of selling unlawfully	Throughout duration of action plan.	Leslie Sumner
	Drug prevention	Support the county delivery mechanism  Engagement events such as Junior Citizens	Throughout duration of action plan.	L.E.C.
<b>Preventing Violent Extremism</b>	Awareness raising and information sharing	Promote through multi agency meetings.  Support the county delivery mechanism	Throughout duration of action plan.	Kit Moc / Camilla Edmiston

## Safer Woking Partnership – Community Safety Plan

	Monitoring for future training opportunities	Disseminate any national training packages to all staff.	Throughout duration of action plan.	Kit Moc/ Camilla Edmiston
<b>Reducing Reoffending</b>	Scoping of partnership prevention visits of top offenders	Identify prolific offenders and visit with relevant organisations outside of Police	Throughout duration of action plan.	Kit Moc
	Promotion of the Women's Support Centre	Promote through multi agency meetings.  Promote through organised events such	Throughout duration of action plan.	Camilla Edmiston
	Utilise opportunities within Probation, such as the Community Payback scheme	Delivery of unpaid work requirements eg Spring Clean	Throughout duration of action plan.	Bernii Langridge

### Background

The 1998 Crime and Disorder Act gave local agencies shared responsibility for developing and introducing strategies to reduce crime and disorder in their area. The agencies come together as the Community Safety Partnership (CSP), known locally as the Safer Woking Partnership. Statutory members include:

- Surrey Police
- Woking Borough Council
- Surrey County Council
- Surrey Fire and Rescue Service
- HM Prison and Probation Service
- North West Surrey Clinical Commissioning Group

### Strategic Assessment and Data Collection

## Safer Woking Partnership – Community Safety Plan

The Safer Woking Partnership is required to carry out an annual partnership strategic assessment. The purpose of this is to assist in producing the priorities for the annual 3 year rolling partnership plan.

The data, which forms the basis of this analysis, has been drawn from a variety of sources and partner agencies across Woking and the broader Surrey area. These include:

- County Council data and intelligence
- Borough Council data and intelligence
- Police crime and incident data, intelligence and tactical assessment
- Health data

### Woking Joint Committee

Woking Joint Committee aims to improve outcomes and value for money for residents and businesses in Woking by strengthening local democracy and improving partnership working through joint decision making. The Joint Committee has taken over the delegated community safety responsibilities of the borough council and county council in Woking and acts as the local Community Safety Partnership. A Community Safety Task Group has been established with representatives from the statutory partners to review actions and monitor progress in between formal reports to the Committee.

### Health and Wellbeing Board

In 2020 the Community Safety Board and the Health and Wellbeing Board considered the opportunities to work together. It was recognised that while there has been some tangible examples of police and criminal justice colleagues and health and social care partners working together, there is so much more we could be doing. A merger of the Community Safety Board and the Health and Wellbeing Board was agreed in March 2020 with the aspiration of identifying and designing longer-term, innovative initiatives that address the needs of vulnerable people and those living in deprived communities and/or families.

As part of the new governance the Health and Wellbeing Board are responsible for the development and delivery of a Community Safety Agreement (CSA). The Agreement's aim is to set out how the responsible authorities will work together to identify and address shared priorities in relation to reducing crime and disorder. In December 2020 the Health and Wellbeing Board agreed the partnership vision.

- **Surrey Community Safety Agreement**

- Two tier authorities such as Surrey are required, under Section 17 of the Crime and Disorder Act 1998 (as amended by the Police and Justice Act 2006), to have a County Community Safety Agreement (CSA). It sets out how responsible authorities will work together to identify and address shared priorities to reduce crime and disorder. There is also a requirement on two tier authorities to have a County Strategy Group. Following a merger of the Community Safety Board and the Health and Wellbeing Board (HWBB) in March 2020, the HWBB now performs this function.

- **Community Safety Priorities**

- 

Surrey's shared community safety priorities have been incorporated into the [Health and Wellbeing Strategy](#) as follows:

- Domestic Abuse (Priority One: Helping People Live Healthy Lives)
- Drug and Alcohol Abuse (Priority One: Helping People Live Healthy Lives)
- Prevent (Priority Three: Supporting People in Surrey to Fulfil their Potential)
- Serious Youth Violence (Priority Three: Supporting People in Surrey to Fulfil their Potential)
- ASB Strategy Group (Priority Three: Supporting People in Surrey to Fulfil their Potential)
- Tackling High Harm Crime will be delivered by the Serious and Organised Crime Partnership

The Health and Wellbeing Board will develop an implementation plan, looking to work closely with Community Safety Partnerships to support and guide them. The Agreement is not a document to hold the local partnerships to account but reflects their local priorities. It is expected the local Community Safety Partnerships' plans will echo the agreement but maintain their localism.

Find out more here: <https://www.healthysurrey.org.uk/community-safety/in-surrey>

### Communication

The partnership needs to ensure that local residents feel well informed about the steps being taken to deal with the priority issues. This will be done via media coverage (local paper, the Woking Magazine, local radio), awareness campaigns such as Domestic Abuse Awareness Week (June), through existing Woking Neighbourhood Watch and Residents Associations communication, emails, newsletters and social media etc.

### Child Exploitation

Types of Child Exploitation include; Child Criminal Exploitation (CCE) and Child Sexual Exploitation (CSE).

Child Criminal Exploitation occurs where an individual or group takes advantage of an imbalance of power to coerce, control, manipulate or deceive a child or young person under the age of 18 into any criminal activity in exchange for something the victim needs or wants; For the financial or other advantage of the perpetrator or facilitator; through violence or the threat of violence.

Child Sexual Exploitation (CSE) is a form of abuse which involves children under 18, male and female, of different ethnic origins and of different ages, receiving something, usually food, drugs, alcohol, cigarettes, gifts and/or money, in exchange for sexual activity. It can occur through the use of technology without the child's immediate recognition, for example, being persuaded to post images on the internet or mobile phone without immediate payment or reward. Child Sexual Exploitation involves children being groomed into a relationship where they are forced or coerced into sexual activity in return for something and it can occur on the internet without the child's immediate recognition or gain. Violence, coercion and intimidation are common. Involvement in exploitative relationships is characterised by the child's or young person's limited availability of choice as a result of their social, economic and emotional vulnerability. A common feature of CSE is that the child or young person does not recognise the coercive nature of the relationship and does not see themselves as a victim of exploitation.

Surrey Safeguarding Children's Board has produced Child Sexual Exploitation leaflets for children signposting them to the [www.surreycc.gov.uk/cse](http://www.surreycc.gov.uk/cse) for support and advice and there are posters for children and parents.

There are weekly Risk Management Meetings to discuss those children that have been identified at risk and to ensure that appropriate safeguarding measures are put in place to protect the child.

Child Sexual Exploitation is a hidden crime, victims are often too afraid to come forward and do not always see themselves as a victim of crime. Therefore it is essential that partners work together to try and prevent this abuse.

The Partnership needs to educate everyone, professionals and members of the public, on what Child Exploitation is, the risk indicators and warning signs in order to protect children by spotting it and reporting it. Children and young people also need educating to ensure they know what a healthy relationship looks like and what exploitative behaviour looks like.

### **Hate Crime**

Hate crimes are crimes committed against someone because of their disability, gender-identity, religion or belief or sexual orientation. It covers a wide range of crime types and often is committed against vulnerable members of the community who for a wide variety of reasons do not report them. The partnership will look to scope what type of incidents take place in the Borough, working with organisations and voluntary groups that support victims of hate crime to do this. The partners will also look to educate everyone about hate crime to highlight the issues, build up confidence in the community to report incidents of hate crime, look at how to reduce incidents and support victims.

### **Serious Organised Crime**

Serious Organised Crime (SOC) costs the UK at least £37 billion per year, comprising of about 70,000 people (LGA webinar Feb 2022). SOC overlaps with many other issues, because it largely describes a mode of operating, rather than a particular offence. For example, OCGs can be actively engaged with facilitating modern slavery or CCE. OCGs in Surrey are mainly associated with drugs criminality, specifically drugs supply, but are also engaged in the following:

- counterfeit goods
- Child Criminal Exploitation (CCE)
- cyber-crime (ransomware, software support scams, phishing)
- large scale high volume fraud/financial crimes
- modern slavery (car washes, nail bars, construction workers, farm workers, restaurant staff)
- organised acquisitive crime
- organised illegal immigration
- trafficking people and firearms

Communities vulnerable to SOC may include (but are not limited to):

- looked after children and children at risk of CCE
- new communities
- prolific drug and alcohol users
- vulnerable and elderly adults

### **Preventing Violent Extremism**



## **Safer Woking Partnership – Community Safety Plan**

The Government's Prevent strategy aims to challenge the ideology that supports terrorism and those who promote it, protect vulnerable people from being drawn into terrorist-related activity and to support sectors and institutions where there are risks of radicalisation.

Surrey Police has a team of Prevent Officers who work with the public and partner agencies to prevent terrorism and violent extremism from taking root in our communities. These officers aim to safeguard individuals and institutions from all forms of terrorist ideology and work closely with partner agencies such as local authorities, schools, universities and health institutions, to ensure communities in Surrey are well placed to report and respond to terrorist related concerns.

The Counter Terrorism and Security Act 2015 requires all partners to consider local implementation and each agency develops its own annual action plan.

### **Substance misuse: Drugs and Alcohol**

Addressing the harm caused by alcohol and substance misuse on individuals, families and communities remains a priority for Woking. We will be supporting the objectives of the County's Drugs and Alcohol strategies with a particular focus on:

- Prevention and education;
- Early identification and referrals into specialist treatment services;
- Safer communities;
- Support to local treatment providers in enabling and sustaining recovery among clients.

Locally work in Woking is ongoing through the JAG, SOC JAG and CHaRMM where appropriate.

### **Delivery and Review Mechanism**

The Safer Woking Partnership has established delivery mechanisms through a series of multi agency problem solving groups, such as CHaRMM and JAG (as detailed on page 2). Delivery is monitored through regular meetings, as set out on page 2, and will be reported to the Safer Woking Partnership through the Community Safety Task Group and Joint Committee.

### **New legislation, policy and guidance**

Over the last few years there has been a significant amount of new legislation, policy and guidance which all impacts on the work of the Community Safety Partnership.

#### Domestic Abuse

On 29 April 2021 the Domestic Abuse Act 2021 received Royal Assent. More information is available here:

<https://www.gov.uk/government/publications/domestic-abuse-bill-2020-factsheets/domestic-abuse-bill-2020-overarching-factsheet>

The Act includes within Part 4 (Sections 57-61) new duties on Tier 1 local authorities in England relating to the provision of support for victims and their children residing within relevant safe accommodation and a duty on Tier 2 authorities to co-operate with Tier 1 authorities.

#### Police, Crime, Sentencing and Courts Bill 2021: serious violence duty

The Serious Violence Duty will require local authorities, the police, fire and rescue authorities, specified criminal justice agencies and health authorities to work together to formulate an evidence based analysis of the problems associated with serious violence in a local area, and then produce and implement a strategy detailing how they will respond to those particular issues. However, we have been made aware by the Home Office that the Serious Violence Duty is significantly delayed.

#### Independent Review of Prevent

During the passage of the Counter Terrorism and Border Security Act 2019 on 12 February 2019, the government committed to carrying out an independent review of Prevent.

William Shawcross was appointed as the new Independent Reviewer of Prevent on 26 January 2021. The independent review will consider the UK's strategy for protecting people vulnerable to being drawn into terrorism and will make recommendations for the future.

Locally we will respond to any recommendations from the review of Prevent. However the Independent Review of Prevent is seriously delayed.

### **Funding**

A small amount of funding is provided by Woking Borough Council into a joint fund to support the priorities contained within this plan. Otherwise work is supported by core funding from the various partner organisations. In addition funding bids are made for specific projects, for example to the Police and Crime Commissioner's grant scheme.

### Police and Crime Commissioner

Police and Crime Commissioners (PCCs) were introduced in the Police Reform and Social Responsibility Act 2011. They are responsible for overseeing the work of the Police, holding the Chief Constable to account, setting the budget and helping to tackle the crime issues. The PCC has responsibility for reducing crime and disorder and the PCC office works with CSPs and criminal justice partners to achieve their objectives. The PCC is able to call CSP chairmen to meetings, request reports and commission services.

The legislation provides a scrutiny system in the form of a Police and Crime Panel (PCP) to look at how the PCC exercises their statutory functions and effectiveness. The panel is made up of councillors from each of the 11 local district and borough councillors (one from each), a county councillor and two independent co-opted individuals.

The PCC has also made available funding to commission services that improve community safety in Surrey. Local organisations, community and voluntary groups can apply for grants which meet the PCCs priorities.

More information on the role and work of the PCC can be found here - <https://www.surrey-pcc.gov.uk/>

The current PCC is Lisa Townsend. Details of her Police and Crime Plan and her priorities can be found here - <https://www.surrey-pcc.gov.uk/plan/>

Elections take place every four years with the next election due in 2025.

Summary from Community Safety Consultation

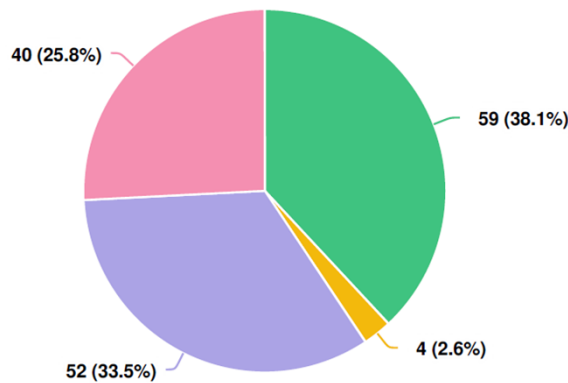
The key headlines for the CSP consultation are as follows:

- Key concerns relating to WBC are fly tipping, litter and drug paraphernalia
- Key crimes are drugs, violence offences and burglary
- Key themes for concern are County Lines and Child Exploitation, while the highest “unsure” responses, which may indicate a lack of understanding, are Prevent and Cuckooing
- Less than 13% have either been a victim of, or have witnessed a hate crime in the Borough
- 61% of respondents stated they felt safe living in Woking

Key themes surrounding feeling safe:

- Police presence (uniformed presence) – especially on foot patrols
- Lighting
- Alcohol/drug related congregations or youth related congregations – intimidating and left unchecked
- Road safety also often highlighted

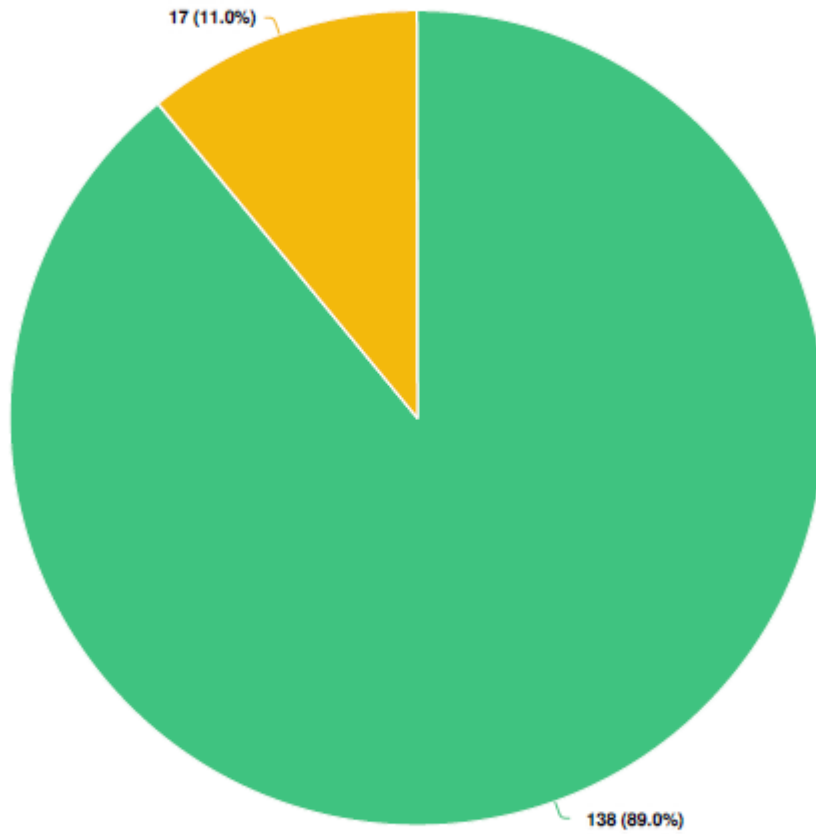
Q1 Relating to your Ward, over the last 12 months do you believe that crime has:



Question options

- Increased
- Decreased
- Stayed the same
- Don't know

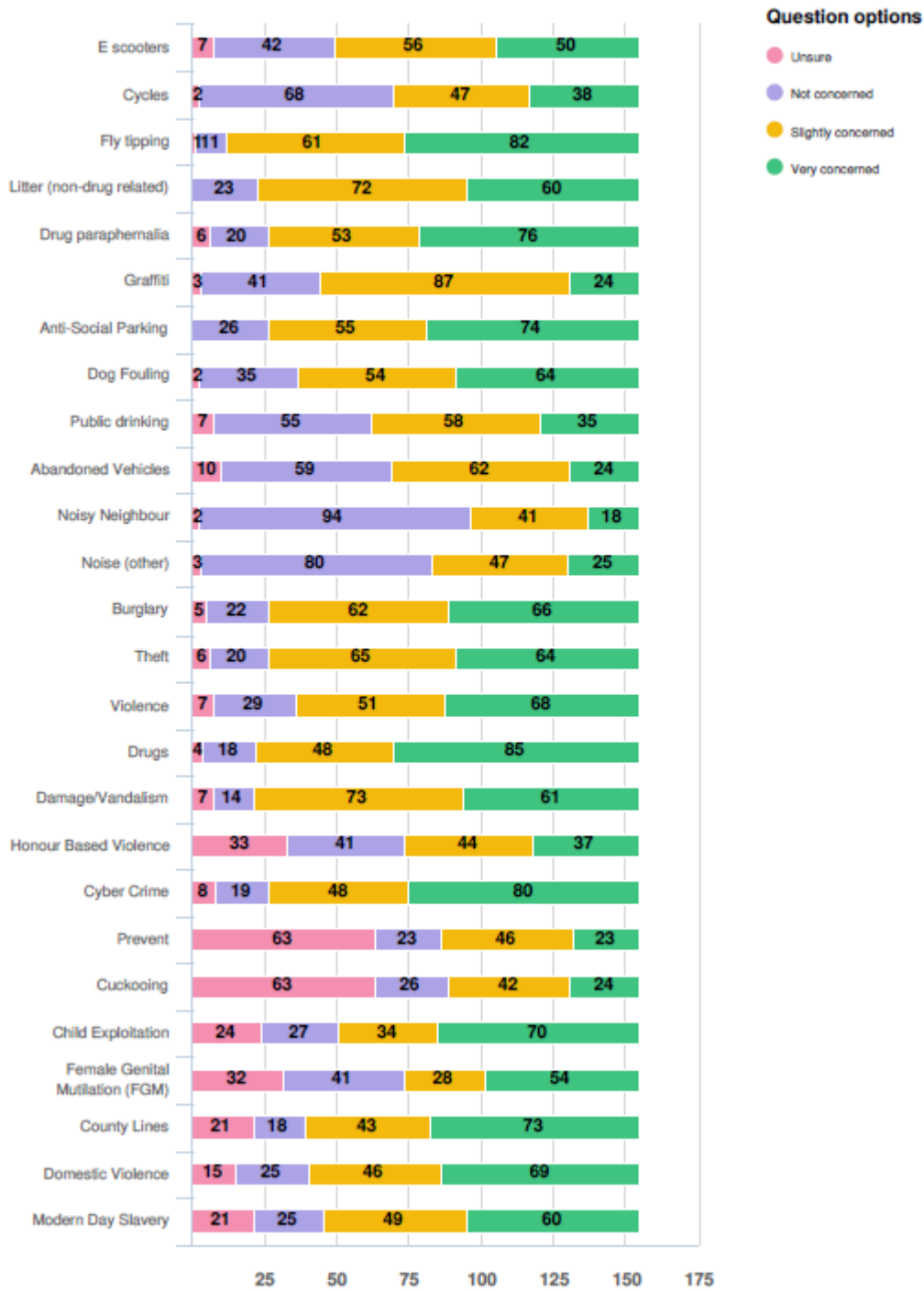
Q5 | In the past 12 months, have you been a Victim of crime?



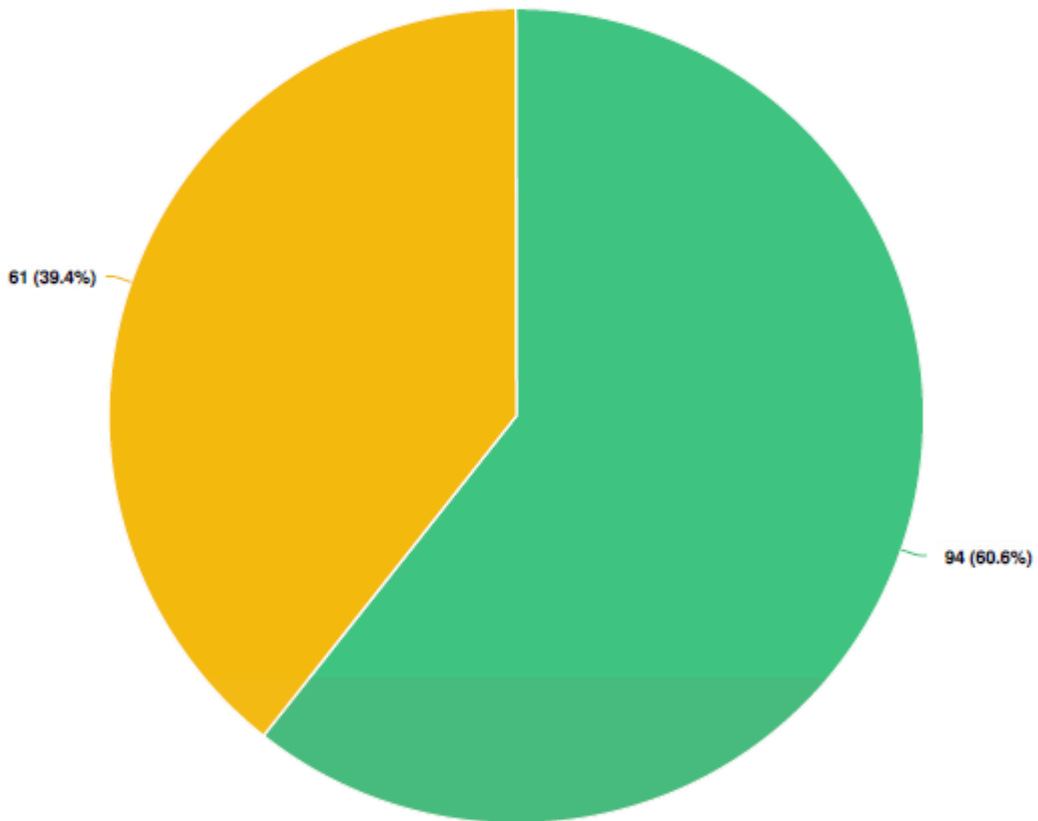
**Question options**

- No
- Yes. Please state what you experienced

**Q11** Please indicate how concerned you are about the following issues



Q13 Do you feel safe in Woking?



**Question options**

- No, please explain why
- Yes





OVERVIEW AND SCRUTINY COMMITTEE – 21 MARCH 2022

## PERFORMANCE AND FINANCIAL MONITORING REVIEW

### Executive Summary

Dr Gifty Edila's Report and Local Government Association (LGA) Corporate Peer Challenge Response and Action Plan was agreed at Full Council on 10 February 2022. A key recommendation was a review of the Green Book to ensure it provides the key performance information for which to measure progress on delivering the key priorities of the Council.

It was agreed that the review is being initiated through the Overview and Scrutiny Committee. Final decision making on any proposed changes will be determined by the Executive. This paper outlines the review's proposed scope, approach and timetable.

### Recommendations

The committee is requested to:

**RESOLVE That:** the review be undertaken against the scope and timescales outlined

The Committee has the authority to determine the recommendation(s) set out above.

<b>Background Papers:</b>	None
<b>Reporting Person:</b>	Adam Walther, Head of Transformation and Digital Email: <a href="mailto:adam.walther@woking.gov.uk">adam.walther@woking.gov.uk</a> Extn:3335
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<b>Portfolio Holder:</b>	Councillor Ayesha Azad Email: <a href="mailto:CllrAyesha.Azad@woking.gov.uk">CllrAyesha.Azad@woking.gov.uk</a>
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<b>Date Published:</b>	11 March 2022

### 1.0 Introduction

- 1.1 The Action Plan in response to Dr Gifty Edila's Report and Local Government Association (LGA) Corporate Peer Challenge Response and Action Plan (Full Council 10 February 2022) outlines the need to review the Green Book, and wider performance management of WBC.
- 1.2 Full Council recognises that the publication of the Corporate Strategy 2022-27, the commitment to becoming a 'fit for the future' organisation, the ongoing need for sound financial decision making and in line with improvements to corporate governance and delivery, a review of the current performance and financial management arrangements and indicators is timely.
- 1.3 This review will encompass what is commonly referred to as the 'Green Book' but also include performance monitoring overall, including governance, decision making and the use of technology to improve usability and transparency.
- 1.4 The intention is to explore both the 'what?' and the 'how?' of performance and financial monitoring. The 'what?' includes what is being measured. The review will explore the extent to which current measures are fit for purpose. Are we measuring the right things to inform decision making? Is there a clear, evidence-based link between our intended outcomes and our measures? What works well, what is missing? The review will also explore the 'how?'. How is reporting currently done? What works well, and what methods and tools could be used to improve the process, and how information is presented?

### 2.0 Scope

- 2.1 The scope will include the contents of the 'Green Book' as well as related performance metrics, including those measured in service areas. The relationship between the Corporate Strategy 2022-27, alongside other key WBC strategies will inform where improvements can be made, to ensure we are monitoring against key objectives and outcomes.
- 2.2 Over the last year several requests have been made regarding measures set out in the current performance and financial monitoring report. This includes request for further data around matters such as recycling. This review will provide a process in which members and the Committee can influence the range of measures proposed. Committed measures in the Corporate Strategy 2022-27 will still need to be monitored.
- 2.3 Primary and secondary research will be undertaken. This will include engagement with key stakeholders alongside research into best practice.
- 2.4 The report may recommend additional resources be considered to meet the intended improvements. This may be in the form of people resource, or technology
- 2.5 As WBC are in the process of rolling out Microsoft 365 alongside other ongoing software upgrades, the review will include how technology can help support improved reporting of performance and financial monitoring.
- 2.6 The proposal is for this to be undertaken as an internal review. This is seen as most cost effective as staff and councillors are well placed to inform improvements, under the oversight of the Head of Transformation and Digital. If the review does require additional funding, for example for consultancy, this will follow the Project Mandate process which will require sign off from Corporate Leadership Team. Committee will be informed of any additional costs incurred
- 2.7 The final set of metrics to be used will be a decision for the Executive.

### **3.0 Timescales**

- 3.1 The timescales have taken into consideration available internal resources and the forthcoming 06 May 2022 elections.
- 3.2 The proposal is for draft findings to return to the Overview & Scrutiny Committee in July for feedback. The final report will go to Executive in September to make a final decision on the revised Green Book.
- 3.3 The proposed timescales:
  - 3.3.1 April-May 2022: desk-based research into current performance and financial management best practice in the local government sector and beyond
  - 3.3.2 May-June 2022: primary research, including interviews, with WBC staff, councillors and stakeholders to better understand user need
  - 3.3.3 11 July 2022: interim report to O&S for comment
  - 3.3.4 July-August 2022: proposed revisions to performance management based on insights
  - 3.3.5 08 September 2022: final report to Executive recommending changes

### **4.0 Corporate Strategy**

- 4.1 The purpose of the review is to ensure performance and financial monitoring against the Corporate Strategy is improved and provides a process to highlight areas of underperformance so that appropriate mitigating actions can be taken.

### **5.0 Implications**

#### Finance and Risk

- 5.1 The review will encompass how finance is monitored and measured.
- 5.2 The review's costs will be met within current budgets

#### Equalities and Human Resources

- 5.3 There are no equalities or human resource implications resulting from the report

#### Legal

- 5.4 There are no direct legal implications arising from this report.

### **6.0 Engagement and Consultation**

- 6.1 The revised Corporate Strategy 2022-2027 has been developed following extensive consultation and engagement and the key areas of performance management will relate to the objectives in that strategy. The proposed arrangements set out in this document to engage with O&S Committee on a revised set of performance and financial monitoring information before the adoption in the Autumn, will ensure that the final agreed measures and process for monitoring is fit for purpose.

REPORT ENDS